



AGENDA

**GREEN COVE SPRINGS PLANNING & ZONING BOARD
321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
REGULAR SESSION**

THURSDAY, MARCH 30, 2017 – 5:00 P.M.

ANYONE WISHING TO ADDRESS THE PLANNING & ZONING BOARD REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AVAILABLE AT THE CLERK'S DESK. SPEAKERS ARE RESPECTFULLY REQUESTED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THE PLANNING & ZONING BOARD PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

ROLL CALL

APPROVAL OF MINUTES FROM THE JANUARY 26, 2017 MEETING

PUBLIC HEARING

- 1. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CITY CODE SECTION 110-5. "EXEMPT SIGNS", TO EXEMPT CERTAIN CITY COUNCIL APPROVED MURALS FROM THE SIGN REGULATIONS AND LAND DEVELOPMENT CODE; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.**

BOARD BUSINESS

- 1. BOARD DISCUSSION / COMMENTS.**
- 2. STAFF COMMENTS.**
- 3. ADJOURNMENT.**

NEXT MEETING

THURSDAY, APRIL 27, 2017 – 5:00 PM

The Planning & Zoning Board meets the fourth Thursday of each month beginning at 5:00 p.m., except when changed due to holidays. Meetings are held in City Hall at 321 Walnut Street and audio recordings of the meetings are posted in the City's website at www.greencovesprings.com. The City may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Public Participation: Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

Exparte Communications: Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Planning & Zoning Board Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Planning & Zoning Board. The exchanges must be disclosed by the Planning & Zoning Board so the public may respond to such comments before a vote is taken.

Minutes of the Planning & Zoning Board meetings can be obtained from the City Clerk's office. The Minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the Planning & Zoning Board with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

**MINUTES OF THE JANUARY 26, 2017
REGULAR MEETING
GREEN COVE SPRINGS PLANNING AND ZONING BOARD**



CALL TO ORDER

The regularly scheduled meeting of the Green Cove Springs Planning and Zoning Board was held on Thursday, January 26, 2017 in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Chairman Haddock called the meeting of the Planning and Zoning Board to order at 5:00 p.m.

ROLL CALL

Board Members Present: Ed Gaw
Robert Lewis
Sara Spurrier
Henrietta Francis, Vice-Chairman
Marilyn Haddock, Chairman

Staff Members Present: Danielle Judd, City Manager
L.J. Arnold, III, City Attorney
Janis Fleet, Development Services Director
Kimberley Farnsworth, Development Services Rep.

Board Members Absent: None

Staff Members Absent: None

A MOTION WAS MADE BY BOARD MEMBER LEWIS TO APPROVE THE MINUTES OF DECEMBER 13, 2016 WITH CHANGES STATED BY CHAIRMAN HADDOCK. THE MOTION WAS SECONDED BY BOARD MEMBER SPURRIER. THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – BOARD MEMBERS GAW, LEWIS, SPURRIER, VICE-CHAIRMAN FRANCIS AND CHAIRMAN HADDOCK. NAYS – NONE.

PUBLIC HEARING

201700001 - A SPECIAL EXCEPTION TO ALLOW AN AUTOMOTIVE SERVICE BUSINESS WITH A BODY SHOP TO BE LOCATED AT 430 N ORANGE AVE.

Ms. Fleet went over the procedures of a Special Exception hearing. She reviewed the history of the site in question, stating it was originally built as a car dealership, but has been out of business and vacant since 2004. The property is in the Gateway Corridor which would not allow an automotive service business without a Special Exception. The prospective business must comply with all requirements of the Gateway Corridor zoning and applicable Land Development Regulations.

The Special Exception requested is for an automotive service business with a body shop for Visual FX. The applicant proposes to renovate the existing buildings totaling approximately 18,000 square feet and have submitted a concept plan for the site.

There are nine (9) proposed conditions for the approval of the Special Exception:

- The Special Exception is for an automotive service business with a body shop.
- No outside storage shall be allowed.

- No vehicles “under construction” may be parked outside of enclosed area.
- Ingress and egress for the site shall be limited to North Orange Avenue and Park Street. No ingress and egress for the business shall be permitted off of Magnolia Avenue.
- No rollup doors or service bays shall be allowed on any building fronting Orange Avenue. Roll-up doors, including garage doors shall not be allowed facing Orange Avenue.
- The fence along Magnolia Avenue shall be an 8-ft. high masonry wall or an 8-ft. high vinyl fence with masonry columns to create a buffer of at least 85 % opacity. The landscaping shall be located outside of the wall or fence to be visible from Magnolia Avenue, further restricting visibility to the site from Magnolia Avenue. The fence or wall detail shall be approved by the Development Services Director.
- The elevations of the building shall be approved by the Development Services Director to assure compatibility with surrounding development.
- If the lot is split, the applicant shall submit a lot split application to the City.
- Any development on the site is considered a “Major Development” and will require a site plan approval from the City Council.
- The applicant shall comply with design guidelines of the Gateway Corridor

Chairman Haddock asked the Board if there was any Ex Parte Communication that needed to be shared. She said she had spoken with Mr. Kelly Hartwig, (applicant), outside of the hearing about something unrelated to this meeting.

City Attorney Arnold make comment that we don't get many issues with this much participation. He reminded the Board that their decision will be final and their decision must be based on competent and substantial evidence and not to give weight to hear-say.

Chairman Haddock opened the public hearing.

Mr. Kelly Hartwig, applicant, introduced the prospective business owner; Mr. Paul Holman.

Mr. Paul Holman, business owner Visual FX, spoke on his background and his business.

- He has lived in Clay County for 47 years and has been the owner of Visual FX since 2003.
- His business restores high end and exotic cars / hot rods. They do paint work and do not rebuild motors. 80% of his work is custom work and 20% is collision repairs.
- Currently he has two (2) shops in St. Augustine and Orange Park.
- Visual FX is a family owned business and is family oriented.
- Some of the cars they have worked on have been on local T.V. as well as the Discovery Channel.
- No work is done to the cars outside of the building, all work done inside.
- The business hours of operation are Monday – Friday 9:00 am to 6:00 pm. Saturday by appointment only and closed Sunday.

Ms. Spurrier inquired if Mr. Holman wants to own the property and has plans to purchase the site. Mr. Holman stated he is seeking a loan from SBA and has already received a verbal approval of the loan.

Ms. Spurrier asked if the Special Exception would be for the owners of the property. Ms. Fleet responded by saying it would be for the property.

Ms. Spurrier asked Mr. Holman if he would be selling the cars that are worked on in his shop. He answered by saying he does have a dealer's license, but has only sold a few personal vehicles since opening the business. Ms. Fleet added that this Special Exception does not include sales and the applicant would need to come back before the Board to include sales.

Ms. Francis asked about the amount of staff and how many employees his company has. Mr. Holman said this is a family based business and has about 3 to 4 employees. He said this will be their first opportunity for a stand-alone business. He is hoping phase 1 will be completed soon and the rest of the property will take around 10 months to complete.

Mr. Gaw asked about how many cars they work on per year. He also inquired as to how the vehicles arrive to be worked on. Mr. Holman stated they have an average of 10-15 a month and 1 custom job per year.

He said most of them driven in or are towed, some arrive on trailers. "Mechanical" work is not done at the site, but if a part is needed, only new parts are installed. All tuning is done off site. When parts are delivered, they are brought in by tracker trailer. Mr. Gaw stated concern for the loading and unloading of the delivery trucks and the fact they would have to use Orange Ave and Park Street. Magnolia Ave would not be allowed for commercial use. Mr. Holman assured they do not have very many tractor trailer deliveries and he is working with Mr. Hartwig to have an entrance and turn around for the large trucks off the on Park Street entrance.

Mr. Lewis asked what the plans for the existing building are. Mr. Holman stated that Building B, which is at the front of the property, will possibly be used for temporary office space, or the sale of parts. Building C, which is in the back of the property, will be used for a paint booth. Building A would be used as the showroom and work space. An electronic sign for the business will be on Orange Ave.

Ms. Haddock asked about the roll up doors and since they won't be allowed to face Orange Ave, where will they be located and how many will there be. Mr. Holman said they would be facing Magnolia so there would be access to the building and they are planning 4 to 5 roll up doors. Ms. Haddock also inquired about the entrance and its location. Mr. Hartwig said the entrance will need to be relocated closer to the center of the property, but will be on Orange Ave. There will be a side gate, secondary entrance, for the occasional tracker trailer delivery that was previously mentioned. Mr. Hartwig stated the side entrance would have 1 large 24 foot rolling gate. This will be a complete renovation of the property taking about 10 months to complete. When the buildings are complete, he would like it to look like the picture. (See Attachment Labeled Exhibit A).

Ms. Haddock expressed concern for the noise level. She asked if the buildings would be sound proof. Mr. Holman said the buildings would be insulated. Most of the work being done is restoration on the outside of the vehicle.

Mr. John Miller, 411 St. Johns Ave, has property that will be right across from the development. He has 3 concerns: traffic, aesthetics, and noise. After seeing the preliminary sketch, Mr. Miller likes what he sees and says it resembles the Supervisor of Elections building located next door. He is also glad that there is no egress or ingress on Magnolia Avenue. Mr. Miller is concerned about the noise and stated that he would like to see a masonry wall around the property that would act as a sound barrier.

Mr. Rick Beseler, 302 St. Johns Ave, came to support the applicant. He stated he has had trouble renting his property because of the property restrictions along Hwy 17. He requested the Board consider easing the property restrictions regarding the law outside displays. He presented an article to the Board (See Attachment Labeled Exhibit B).

Mr. Lewis stated this property has been vacant for too long and feels that what they are planning is very appealing. From what the applicant has said about the T.V. shows that his business has been involved in, he thinks that this business will be more of a destination site that would bring people to the city. When people come to the city they tend to like it here and want to stay.

Mr. Gaw stated concern for this prospective business being 1 block from a residential area.

In addition, Chairman Haddock recognized the following people from the community who came to the podium to speak:

- Peter Pacifico, 7800 Point Meadows Dr.; in favor of the applicant.
- Jimmy Britts, 406 Polk Ave.; in favor of the applicant.
- Gloria Sinclair, 522 Pine Forest Trail; in favor of the applicant.
- Sherry Gonyon, 929 Anna Ave.; in favor of the applicant.

Chairman Haddock closed the public hearing.

Chairman Haddock re-opened the public hearing.

Ms. Fleet read a letter written by residents Anne and John Latham of 508 N Magnolia Ave. who were unable to attend the meeting. (See Attachment Labeled Exhibit C).

Chairman Haddock closed the public hearing.

A MOTION WAS MADE BY BOARD MEMBER LEWIS TO APPROVE 201700001, A SPECIAL EXCEPTION TO ALLOW AN AUTOMOTIVE SERVICE BUSINESS WITH A BODY SHOP AT 430 NORTH ORANGE AVENUE WITH COMPLIANCE WITH THE CONDITIONS INCLUDED IN THE STAFF RECOMMENDATION. THE REQUEST MEETS THE REQUIREMENTS OF THE SPECIAL EXCEPTION CRITERIA IN SECTION 90-281 OF THE MUNICIPAL CODE. THE SPECIAL EXCEPTION TO ALLOW AN AUTOMOTIVE SERVICE ESTABLISHMENT WITH A BODY SHOP WHICH WILL CONFORM TO ALL APPLICABLE REGULATIONS OF THE ZONING CODE, INCLUDING THE DESIGN GUIDELINES OF THE GATEWAY CORRIDOR REGULATIONS. THE MOTION WAS SECONDED BY VICE-CHAIRMAN FRANCIS. THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL: AYES – BOARD MEMBERS LEWIS AND SPURRIER, VICE-CHAIRMAN FRANCIS AND CHAIRMAN HADDOCK. NAYS – BOARD MEMBER GAW.

BOARD BUSINESS

None

BOARD DISCUSSION / COMMENTS

Ms. Fleet mentioned there would be a community meeting, next Thursday, February 2nd at 4:00 pm, to discuss the revisions to the Landscape and Tree Ordinance.

Ms. Francis made comment about a Black History Month celebration that would take place at 433 Palmetto Ave on February 2nd. There will also be a play honoring Black History month to be held on February 18th, 7:00 pm, at the Junior High School.

ADJOURNMENT

There being no further business to come before the Planning and Zoning Board, this meeting was adjourned at 7:03 p.m.

City of Green Cove Springs, Florida

Marilyn Haddock, Chairman

Janis K. Fleet, AICP
Development Services Director



PRELIMINARY SKETCH

Commercial property owners seek ordinance change

By Pete Gelger
Correspondent

GREEN COVE SPRINGS — Minus his uniform and speaking only as a local property owner, Clay County Sheriff Rick Beseler told the city council on Sept. 19 to ease up on property restrictions along Orange Avenue, U.S. Highway 17.

Beseler said he was named spokesman for a group of business owners along the highway in what Green Cove Springs calls its "Gateway Corridor" zoning section. Beseler owns a used car lot at 429 N. Orange Ave. operated by his son-in-law, Jesse McRae, under the name of "Cheap Used Cars."

Zoning for the corridor prohibits outside merchandise displays, requiring "all uses must be in a totally enclosed building." Beseler and McRae received a special exemption to operate the lot.

"This ordinance was enacted in 2011 and it is my contention that there is a direct correlation to the number of vacant properties in the Gateway Corridor and this ordinance," Beseler said.

He asked for the portion of the law banning outside displays to be removed.

"I would rather see farm implements and ATVs [all-terrain vehicles] displayed on those asphalt lots than weeds growing us through the broken pavement," Beseler said.

He admitted "the ordinance may not have a direct causal effect for the dozen or so businesses that have failed," but said he does believe "it has a more direct causal effect on the fact that almost no new businesses have opened in the same period."

Vice Mayor Van Royal, while he said he agreed with Beseler in wanting the city to be "business friendly," took exception to the sheriff's statement about new businesses.



David Bright of Jacksonville, right, chairman of Bright Minds Youth Development LLC, presents a plaque to Green Cove Springs Mayor Felecia Hampshire in thanks for the city's allowing Bright Minds to use the local Augusta Savage Arts and Community Center for a summer program. Bright said more than 40 youngsters attended.

"VyStar [Credit Union] opened on the property of the former Ford dealership, the Clay County Supervisor of Elections office moved into the former Chevrolet dealership and the Law Center and Farmer in the Deli are in the former Chrysler dealer's place," Royal said.

"Instead of talking about negatives, we should talk about the positives," Royal told Beseler. Former mayor Mitch Timberlake added, "What I hear from prospective business operators is that business owners downtown want too much for their properties."

Bob Lewis, chairman of the city Planning and Zoning Committee, said his body

has "cobwebs on our chairs because we don't get enough applications from businesses for changes in permitted uses."

Council member Pam Lewis asserted, "No recent [city] council has been as friendly to business as this one. We've tried lots of things to attract business, including [financial] incentives."

Lewis organized the Green Cove Business Forum and launched the "Third Monday" small-business monthly sales event at the city's downtown Spring Park. The council told Beseler they would consider his recommendation.

Editor's Note: This story originally ran in part on Sept. 21 and is being repeated here in full.

Dear Mrs. Fleet and Development Services, ^{Jan 1 2011} EXHIBIT **C**
We have received the letter informing us of the meeting about the garage and auto body shop proposed at 430 Orange Ave. We will be unable to attend. We truly do not want that kind of a business that close to our home. Our concerns are noise, air and water pollution.

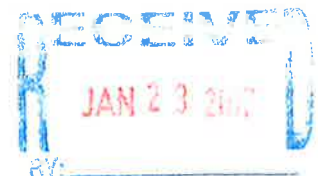
The noise of an autobody shop and garage travels into a large area. The fumes from petro chemicals are cancer causing. I, Anne have allergic reactions to all petro chemicals. Diesel and gasoline fumes and spills pollute air and water.

We bought our home four years ago. We are delighted with the small town friendliness. We delight that others like us are restoring older homes. Ours dates to the 1870's. There is a charm in Green Cove Springs. It would be a shame to put in an auto body/garage there. A positive addition would be business or medical offices. They would benefit the whole town.

Yours truly,
Anne Davis Latham

J. D. Latham
Lt Col RET, Army

508 N. Magnolia Ave
Green Cove Springs



**CITY OF GREEN COVE SPRINGS, FLORIDA
PLANNING AND ZONING BOARD
STAFF REPORT
FOR MEETING OF MARCH 30, 2017**



SUBJECT: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CITY CODE SECTION 110-5. "EXEMPT SIGNS", TO EXEMPT CERTAIN CITY COUNCIL APPROVED MURALS FROM THE SIGN REGULATIONS AND LAND DEVELOPMENT CODE; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

BACKGROUND: At the July 19, 2016 City Council meeting, Chris Eversole, the City's Communications Coordinator, updated the Council on the citizen lead efforts to create murals in the City. On January 10, 2017, Amy Stump addressed the Council about the murals. After that date, City Manager met with Ms. Stump about the mural program and on January 21st, updated the Council on her meeting with Ms. Stump and what need to be done by the City to allow murals. In addition, Mr. Arnold committed to develop an "authorization for the murals to be placed on City property". A draft of the authorization between the artist and property owner is attached.

Staff met to discuss what changes to the Land Development Regulations would be required to allow murals on private properties and presented the proposed changes to the City Council at their March 7th meeting. A proposed application for the murals was also presented to the Council at the meeting. The City Council directed staff to prepare the needed changes to the Land Development Code. The attached ordinance incorporates the required changes to all the murals.

STAFF RECOMMENDATION: Staff recommends the Planning and Zoning Board recommend to the City Council an Ordinance Amending City Code Section 110-5. "Exempt Signs", to Exempt Certain City Council Approved Murals from the Sign Regulations.

MOTION: To recommend to the City Council an Ordinance Amending City Code Section 110-5. "Exempt Signs", to Exempt Certain City Council Approved Murals from the Sign Regulations.
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SUBMITTED BY:

**Janis K. Fleet, AICP
Development Services Director**

ORDINANCE NO. O-XX-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CITY CODE SECTION 110-5. "EXEMPT SIGNS", TO EXEMPT CERTAIN CITY COUNCIL APPROVED MURALS FROM THE SIGN REGULATIONS AND LAND DEVELOPMENT CODE; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City Council has been requested to allow certain murals to be painted on private buildings; and

WHEREAS, the City Council does not desire to treat such murals as signs within the City Code; and

WHEREAS, the City Council does desire to approve the murals in order to exempt them from the City's Sign Ordinance.

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA AS FOLLOWS:

Section 1. City Code Section 110-5 entitled "Exempt Signs" is hereby amended to read as follows:

Sec. 110-5. – Exempt signs.

The following signs are exempt from the operation of the sign regulations of this chapter, and from the requirement in the land development code, provided they are not placed or constructed so as to create a hazard of any kind:

- (1) Signs that are not designed or located so as to be visible from any street or adjoining property.
- (2) Identification signs of two square feet or less.
- (3) Legal notices.
- (4) Decorative flags, bunting and other types of signs to not exceed 12 square feet for a celebration, convention, or commemoration of significance to the entire community when authorized by the city manager or his or her designee for a prescribed period of time.
- (5) Religious displays.

- (6) Governmental signs for traffic control, street designation or directions to public facilities.
- (7) Under canopy signs less than four square feet.
- (8) Menu boards for drive in facilities less than two in number for commercial enterprise.
- (9) Memorial signs or tablets when cut into masonry.
- (10) Murals approved by the City Council, which do not propose a commercial transaction, but instead involve only the expression of ideas and beliefs.

Section 2. REPEALER. Any Ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 3. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 4. EFFECTIVE DATE. This Ordinance shall become effective upon passage.

INTRODUCED AND APPROVED AS TO FORM ONLY ON THE FIRST READING BY THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, ON THIS 18TH DAY OF APRIL, 2017.

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

ATTEST:

Julia W. Clevinger, City Clerk

**PASSED ON SECOND AND FINAL READING BY THE CITY COUNCIL OF THE
CITY OF GREEN COVE SPRINGS, FLORIDA, THIS 2ND DAY OF MAY, 2017.**

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

ATTEST:

Julia W. Clevinger, City Clerk

APPROVED AS TO FORM:

L. J. Arnold, III, City Attorney

AUTHORIZATION FOR MURAL PLACEMENT ON PRIVATE PROPERTY

This agreement is entered into in duplicate originals this ____ day of _____, 20____, by and between Amy Stump (hereafter "Artist") and _____, (hereafter "Owner").

WITNESSETH

WHEREAS, Artist has approached the City of Green Cove Springs (hereafter "City") to allow certain murals to be painted on private property within the City.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

1. Artist and Owner agree that Artist may paint or have painted a mural of the approximate size and content as shown on Exhibit "A" attached hereto on Owner's building located at _____
2. Artist shall be allowed to leave the mural on such building for a period of at least _____ months. After such date, Owner may terminate this right with 30 days written notice to Artist.
3. During the exhibition of the mural, it shall comply with International Building Maintenance Code adopted by the City.
4. Artist shall hold Owner harmless, and indemnify Owner from any and all damages arising hereunder for personal injury or death and property damages for placement of the mural on Owner's property.
5. Venue for any actions hereunder shall be in Clay County, Florida.

IN WITNESS WHEREOF, the parties have executed this agreement on the date shown above.

Artist: Amy Stump

By: _____

Amy Stump

Owner: _____

By: _____

Print Name

Witnesses To All Parties:



CITY OF GREEN COVE SPRING MURAL PROGRAM GUIDELINES

The City of Green Cove Springs has created a Mural Program in cooperation with civic groups. The program is designed to beautify the City and promote its history and natural resources. The following Guidelines apply to the Mural Program:

- Murals are subject to approval by City Council. Considerations will include:
 - Consistency with the goal of promoting its history and natural resources
 - Cannot propose a commercial transaction but, instead, involve only the expression of ideas or beliefs.
 - Placement of the mural on a business, government, or nonprofit structure.
 - Property owner's agreement with the project and commitment to participate financially
 - Qualifications of artists.
 - Plans for durability of the mural.
 - Plans to protect the mural from deterioration.

- With Council approval, murals shall be exempt from the Section 110 of the Land Development Regulations - Signs.
- The City will cooperate with civic groups painting murals in ways such as traffic control while painting is proceeding.
- Approval of a mural does not create any financial obligation on behalf of the City.
- Approval is good for a period of six months.



CITY OF GREEN COVE SPRINGS
MURAL APPLICATION

1. Project: _____
2. Applicant Name: _____
3. Owner Name: _____
4. Applicant Address: _____
5. Property Address: _____

6. Applicant Phone: (____) _____ Fax: (____) _____ Email: _____
7. Contact Person: _____
8. Contact Phone: (____) _____ Fax: (____) _____ Email: _____

Attach detailed outline of the proposed work, including:

- Artist's rendering
- Major sponsor and supporting groups or individuals
- Qualifications of project manager and artist
- Estimated timeline

I understand that my application is subject to City Council approval and that I will be expected to follow the Mural Guidelines.

All attachments are required for a complete application.

I certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge.

Signature of Applicant

Typed or printed name and title of applicant