

**MINUTES OF THE FEBRUARY 25, 2016
REGULAR MEETING
GREEN COVE SPRINGS PLANNING AND ZONING BOARD**



CALL TO ORDER

The regularly scheduled meeting of the Green Cove Springs Planning and Zoning Board was held on Thursday, February 25, 2016 in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Vice-Chairman Haddock called the meeting of the Planning and Zoning Board to order at 5:00 p.m.

ROLL CALL

Board Members Present: Chester Austin
Robert Lewis, Sr.
Sara Spurrier
James Smith
Marilyn Haddock, Vice-Chairman

Staff Members Present: L. J. Arnold, III, City Attorney
Janis Fleet, Development Services Director
Kimberly Thomas, Executive Assistant
Kimberley Farnsworth, Clerk Typist

Board Member Absent: None

Staff Member Absent: Danielle Judd, City Manager

Present in Audience: None

BOARD BUSINESS

Ms. Fleet introduced James Smith, the new Board Member, filling the seat that was vacated by Steve Kelly, when he was appointed a City Council member. Mr. James Smith was appointed by Council member Kelly.

APPROVAL OF MINUTES

Vice-Chair Haddock requested 2 changes be made under Board Comments in the minutes from the January 19, 2016 meeting.

A MOTION WAS MADE BY BOARD MEMBER LEWIS TO APPROVE THE MINUTES, WITH CHANGES, OF JANUARY 19, 2016. THE MOTION WAS SECONDED BY BOARD MEMBER AUSTIN. THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – BOARD MEMBERS, AUSTIN, LEWIS, SPURRIER, SMITH, AND VICE-CHAIRMAN HADDOCK.

PUBLIC HEARING

2016-PZ-01- Special Exception to allow on-site consumption of beer and wine at Larry's Giant Subs located at 1401 South Orange Avenue.

Ms. Fleet introduced the item. She explained that the applicant is seeking approval for a Special Exception to sell beer and wine for on-site consumption at Larry's Giant Subs located at 1401 S Orange Ave. Ms. Fleet stated that Staff has reviewed the Special Exception and is recommending approval by the Board.

Vice Chairman Haddock opened the public hearing. No public was at the meeting to address the item. Vice Chairman Haddock closed the public hearing.

Board Member Spurrier and Board Member Austin stated they would like to see this Special Exception limited to 1401 S Orange Ave, Larry's Giant Subs only and that if they leave this location the new tenant will need to apply again.

A MOTION WAS MADE BY BOARD MEMBER SPURRIER TO APPROVE 2016-PZ-01 A SPECIAL EXCEPTION FOR THE SALE OF BEER AND WINE FOR ON-SITE CONSUMPTION AT LARRY'S GIANT SUBS LOCATED AT 1401 S. ORANGE AVE. THE SPECIAL EXCEPTION IS LIMITED TO LARRY'S GIANT SUBS AT THIS LOCATION. THE MOTION WAS SECONDED BY BOARD MEMBER AUSTIN. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – BOARD MEMBERS AUSTIN, LEWIS, SMITH, AND SPURRIER, AND VICE-CHAIRMAN HADDOCK. NAYS – NONE.

2016-PZ-02- Special Exception to allow a Home Occupation for a bookkeeping business to be located at 3642 Royal Troon Court.

Ms. Fleet explained that this request had been withdrawn by the applicant.

BOARD COMMENTS

Vice-Chair Haddock shared a community newspaper and special events that will be held in the month of March.

STAFF COMMENTS

Ms. Fleet stated that there will be a Dollar Tree moving into the Family Dollar store front.

ADJOURNMENT

There being no further business to come before the Planning and Zoning Board, this meeting was adjourned at 5:50 p.m.

City of Green Cove Springs, Florida

Marilyn Haddock, Vice-Chairman

Janis K. Fleet, AICP
Development Services Director