

**MINUTES OF THE FEBRUARY 2, 2016 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, February 2, 2016, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Mayor Royal followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

C. Felecia Hampshire
Steven Kelley
Roy M. Timberlake, Jr.
Pamela J. Lewis, Vice Mayor
B. Van Royal, Mayor

STAFF MEMBERS PRESENT:

L. J. Arnold, III, City Attorney
Julia W. Clevinger, City Clerk
Janis Fleet, Development Services Director
Marlena Guthrie, Finance Director
Cynthia Hunter, Personnel Director
Danielle J. Judd, City Manager
Robert Musco, Chief of Police
Mike Null, Asst. City Mgr. / Public Works
Director / Interim Electric Utility Director

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

There were none.

AWARDS AND RECOGNITION

A MOTION WAS MADE BY COUNCIL MEMBER HAMPSHIRE TO APPROVE THE PROCLAMATION FOR "SCHOOL CROSSING GUARD APPRECIATION DAY." THE MOTION WAS SECONDED BY VICE MAYOR LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

Proclamation – School Crossing Guard Appreciation Day

Mayor Royal read the Proclamation into the record (see attachment marked Exhibit "A") and presented it to Vera Bryant and Lucinda Wooten who thanked the City Council for the recognition.

Recognition – New Business – Cookin' in the Cove

Ms. Fleet requested this recognition be deferred to a future meeting due to the illness of the business owner.

CONSENT AGENDA

1. **City Council approval of Resolution No. R-03-2016, a Resolution rescheduling the Regular Council meeting of March 15, 2016 to March 22, 2016 due to the Presidential Preference Primary (see attachment marked Exhibit "B").**
2. **City Council approval to declare items listed on Exhibit "A" (Police) as surplus and to dispose of accordingly.**

3. **City Council approval of the Amendment No. 1, renewal of the Utility Billing and Printing Services Agreement, piggybacking on the City of Sarasota, Florida, RFP #12-02 LKD, with Municode for the period of February 6, 2016 through February 5, 2017 and authorizing the Mayor to execute said Amendment.**
4. **City Council approval of Pay Request No. 4 to Matthews Design Group, Inc. in the amount of \$4,534.05 under Contract Value of \$200,000 for the Design of the Historic Spring Park Pool & Interactive Water Feature Project.**
5. **City Council approval of a request by the Green Cove Springs Business League to amend the date request and street closure request for the “Night on the Bricks” events.**
6. **City Council authorization for the City Manager to accept the proposal from Zambelli Fireworks for the 28th Annual Memorial Day RiverFest Celebration to be held on May 30, 2016 and authorization for the City Manager to execute said Contract and Agreement.**

A MOTION WAS MADE BY COUNCIL MEMBER HAMPSHIRE TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 6 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

Mayor Royal moved to address both Supplemental Agenda items at this time.

S.A. 1. American Traffic Solutions, Inc. (ATS) – 60-Day Extension. Judd

S.A. 2. American Traffic Solutions, Inc. (ATS) – Three-Year Agreement. Judd

Discussion ensued with the City Council regarding a 60-Day Extension to the current contract and a new Three-Year Contract with ATS as presented by Ms. Judd. Ms. Judd introduced Rodney McClain, Orlando Torres, and Brad Dreasher from ATS. In addition, she advised that Mr. McClain had made the following offer just prior to the meeting:

1. Pay in a lump sum for the 3-month credit allowance prior to the beginning of the new 3-year contract;
2. Execute the 60-day extension; and
3. Execute the 3-year contract during the 60-day extension.

Mr. McClain concurred with Ms. Judd’s overview. He thanked the City Council for their time and patience during the negotiations.

Mayor Royal advised of his exparte communications with Mr. McClain. In the spirit of transparency, Mr. McClain also advised of his exparte communications with Ms. Judd, Council Member Timberlake, and City Attorney Arnold.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO ADOPT THE 60-DAY EXTENSION TO ALLOW TIME FOR ATS TO SUBMIT A FINAL CONTRACT BASED ON THE TERMS THAT WERE DISCUSSED TONIGHT WITH THE 3% DONE UP FRONT PRIOR TO THE RENEWAL OF A CONTACT THAT BE DISCLOSED TO THE CITY MANAGER, CITY ATTORNEY, AND THEN TO US AS COUNCIL. THE MOTION WAS SECONDED BY COUNCIL MEMBER HAMPSHIRE.

It was clarified that it was for 60-days and that the City had full intentions to enter into the 3-year agreement pursuant to the terms previously discussed. It also included the removal of the CPI.

THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

COUNCIL BUSINESS

1. City Council appointment of Canvassing Board Members for the April 12, 2016 Municipal Election. *Clevinger*

Discussion ensued with the City Council regarding the appointment of Canvassing Board Members for the April 12, 2016 Municipal Election as presented by Ms. Clevinger. Mayor Royal, Vice Mayor Lewis, and Council Members Kelley and Hampshire recused themselves from serving on the Canvassing Board. Council Member Timberlake stated he would serve. Ms. Clevinger was directed to send letters to the Board of County Commissioners, the Property Appraiser, the Tax Collector, and Judges seeking additional volunteers.

A MOTION WAS MADE BY MAYOR ROYAL TO APPOINT COUNCIL MEMBER TIMBERLAKE BE APPOINTED TO THE CANVASSING BOARD. THE MOTION WAS SECONDED BY COUNCIL MEMBER HAMPSHIRE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

2. Appointment of Planning & Zoning Board Member. *Kelley*

Council Member Kelley advised that his nomination for the Planning & Zoning Board was James Smith, 605 Myrtle Avenue. He had spoken and confirmed his nomination with Mr. Smith and thought he add a lot of energy and good insight to the Board.

A MOTION WAS MADE BY COUNCIL MEMBER KELLEY TO NOMINATE JAMES SMITH TO THE PLANNING AND ZONING BOARD. THE MOTION WAS SECONDED BY COUNCIL MEMBER TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

3. Monthly FMPA Report – February 2016. *Bob Page*

Discussion ensued with the City Council regarding the Monthly FMPA Report for February 2016 as presented by Mr. Page. Mayor Royal expressed his extreme displeasure and frustration with the “culture” at FMPA and their willingness to disregard the facts as was exhibited by the FMPA representative during his recent trips to Tallahassee.

4. First Reading of Ordinance No. O-03-2016, an Ordinance amending City Code Article II, Electric Utility, Division 2., Service Applications and Contracts, Chapter 78, Utilities, creating Section 78-66 entitled “Utility Payment Extensions. *Fitzgerald / Guthrie / Arnold*

Mr. Arnold read the title of Ordinance No. O-03-2016 into the record as follows:

AN ORDINANCE OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CHAPTER 78 OF THE CITY CODE, ARTICLE II. ELECTRIC UTILITY, DIVISION 2. SERVICE APPLICATIONS AND CONTRACTS CREATING SECTION 78-66 ENTITLED “UTILITY PAYMENT EXTENSIONS;” PROVIDING FOR CODIFICATION, REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

Discussion ensued with the City Council regarding Ordinance No. O-03-2016, an Ordinance amending Chapter 78 of the City Code, Article II. Electric Utility, Division 2. Service Applications and Contracts creating Section 78-66 entitled Utility Payment Extensions” as presented by Ms. Fitzgerald and Ms. Guthrie.

A MOTION WAS MADE BY COUNCIL MEMBER HAMPSHIRE TO APPROVE ORDINANCE NO. O-03-2016 ON FIRST READING AS TO FORM ONLY. THE MOTION WAS SECONDED BY COUNCIL MEMBER TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

5. City Manager and City Attorney Reports and/or Correspondence.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

6. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

7. Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 7:56 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

B. Van Royal, Mayor

Attest:

Julia W. Clevinger, City Clerk