

**MINUTES OF THE FEBRUARY 16, 2016 REGULAR SESSION  
GREEN COVE SPRINGS CITY COUNCIL**

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**Call to Order**

The regular session of the Green Cove Springs City Council was called to order Tuesday, February 16, 2016, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

**Invocation and Pledge of Allegiance to the Flag**

The invocation was given by Council Member Timberlake followed by the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call**

**COUNCIL MEMBERS PRESENT:**

C. Felecia Hampshire  
Roy M. Timberlake, Jr.  
Steven Kelley  
Pamela J. Lewis, Vice Mayor  
B. Van Royal, Mayor

**STAFF MEMBERS PRESENT:**

L. J. Arnold, III, City Attorney  
Julia W. Clevinger, City Clerk  
Janis Fleet, Development Services Director  
Marlena Guthrie, Finance Director  
Cynthia Hunter, Personnel Director  
Danielle J. Judd, City Manager  
Robert Musco, Chief of Police  
Mike Null, Asst. City Mgr. / Public Works  
Director / Interim Electric Utility Director

**Mayor to call on members of the audience wishing to address  
the Council on matters not on the Agenda.**

Mayor Royal recognized Nancy Sweatland, 1000 Pinewood Court, #206, Green Cove Springs, who expressed her concerns about the safety of the community regarding a portion of an electric pole that dangling precariously from the wires directly across from the entrance to the Pinewood Apartments.

Mayor Royal recognized Pat Garlinghouse, 103 S. Magnolia Avenue, Green Cove Springs, who requested that the City Council give consideration to "The Thriving in Place" model village conception for the City.

Mayor Royal recognized Travis Christenson, Republican Liberty Caucus Florida, 2871 Affirmed Court, Green Cove Springs, who expressed his opposition to the Red Light Cameras.

**AWARDS AND RECOGNITION**

A MOTION WAS MADE BY COUNCIL MEMBER HAMPSHIRE TO APPROVE THE PROCLAMATION FOR "SCHOOL CROSSING GUARD APPRECIATION DAY." THE MOTION WAS SECONDED BY VICE MAYOR LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

**Proclamation – Believing in Girls Month**

Mayor Royal read the Proclamation into the record (see attachment marked Exhibit "A") and presented it to Kimberly Ward, Development Manager, who thanked the City Council for the recognition. Ms. Ward introduced Khya Moore who told the City Council and audience how she had benefited from PACE Center for Girls, Clay.

Mayor Royal recognized two (2) Girl Scout Troops, Cadet Troop 983 and Senior Troop 286, who were in the audience as part of their work towards earning the following badges: Inside Government, Finding Common Ground, and Behind the Ballot.

### **PUBLIC HEARINGS**

1. **Second and Final Reading of Ordinance No. O-02-2016, an Ordinance creating City Code Article IX, entitled Natural Gas, Section 78-433 entitled "Franchise."**

Mr. Arnold read the title of Ordinance No. O-02-2016 (see attachment marked Exhibit "B") into the record as follows:

**AN ORDINANCE OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CHAPTER 78 ENTITLED "UTILITIES"; CREATING ARTICLE IX ENTITLED "NATURAL GAS", SECTION 78-433 ENTITLED "FRANCHISE"; FOR THE PURPOSE OF GRANTING TO PEOPLES GAS SYSTEM, A DIVISION OF TAMPA ELECTRIC COMPANY (TECO PEOPLES GAS), ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE NATURAL GAS FRANCHISE AGREEMENT TO USE THE PUBLIC RIGHTS OF WAY OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AND PRESCRIBING THE TERMS AND CONDITIONS UNDER WHICH SAID FRANCHISE MAY BE EXERCISED; MAKING FINDINGS; PROVIDING FOR REPEALER, SEVERABILITY AND SETTING AN EFFECTIVE DATE.**

Mayor Royal opened the Public Hearing. There being no comments, the Public Hearing was closed.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE ORDINANCE NO. O-02-2016 ON SECOND AND FINAL READING. THE MOTION WAS SECONDED BY COUNCIL MEMBER HAMPSHIRE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

### **CONSENT AGENDA**

1. **City Council approval of a date change request from the Green Cove Springs Business League for "A Night on the Bricks" from May 21, 2016 to May 14, 2016.**
2. **City Council approval of Resolution No. R-04-2016 (see attachment marked Exhibit "C"), a Resolution accepting ownership of certain utility improvements, the Final Plat, and Maintenance Bond in the Magnolia Point Golf & Country Club, Phase VIII – B Subdivision.**
3. **City Council approval to accept the grant award from FDEM for funding under the FEMA Hazard Mitigation Grant Program for FDEP Project No. 4068-30-A, Cove Street Drainage Improvements, Phase II, and authorization for the Mayor to execute said Contract and associated certifications and assurances.**
4. **City Council approval to accept the grant award from FDEM for funding under the FEMA Hazard Mitigation Grant Program for FDEP Project No. 4068-31-A, MLK Blvd. Drainage Improvements, Phase II, and authorization for the Mayor to execute said Contract and associated certifications and assurances.**
5. **City Council approval to accept the grant award from FDEM for funding under the FEMA Hazard Mitigation Grant Program for FDEP Project No. 4068-45-A, Citizen Street Drainage Improvements, Phase II, and authorization for the Mayor to execute said Contract and associated certifications and assurances.**
6. **City Council approval of the FY 2016 Revenues and Expenditures Report for the period ending December 31, 2015.**
7. **City Council authorization to extend the term of the Temporary Part-Time Communications / Marketing Position through September 30, 2016.**

8. **City Council approval to surplus Electric Department Digger Truck No. 436 and the reinstatement of Electric Department Digger Truck No. 435.**
9. **City Council approval of an emergency purchase order in the amount of \$36,400 to ADS, Inc. for the purchase of 700 feet of 48" ADS poly stormwater pipe and approval of the expenditure of approximately \$39,000 (inclusive of the ADS purchase order) to complete an unanticipated emergency repair to failed stormwater pipe on Belle Avenue.**

Council Member Timberlake pulled Consent Agenda Item No. 2. Council Member Hampshire pulled Consent Agenda Item Nos. 3 and 4.

A MOTION WAS MADE BY COUNCIL MEMBER HAMPSHIRE TO APPROVE CONSENT AGENDA ITEMS 1, 5, 6, 7, 8, AND 9 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

**Item No. 2** – Council Member Timberlake conveyed the displeasure from some residents with the construction of the homes by DreamFinders specifically regarding forward facing garages that they felt was against the HOA.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE CONSENT AGENDA ITEM 2 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER HAMPSHIRE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

**Item Nos. 3 and 4** – Council Member Hampshire thanked the Staff for their efforts and hard work in obtaining these grants from FEMA.

A MOTION WAS MADE BY COUNCIL MEMBER HAMPSHIRE TO APPROVE CONSENT AGENDA ITEMS 3 AND 4 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE.

### **COUNCIL BUSINESS**

1. **Update on 2016 Municipal Election. *Clevinger / Arnold***

Discussion ensued with the City Council regarding an update on the 2016 Municipal Election as presented by Ms. Clevinger and Mr. Arnold.

Mayor Royal recognized Constance W. Butler, Council Member Elect, who expressed her enthusiasm, dedication, and commitment to the City and serving on the City Council.

Congratulations were exchanged among the City Council.

Mayor Royal addressed the Supplemental Agenda at this time.

**S.A. 1. Historic Spring Park Pool Capital Project – Review of Bids. Judd**

Discussion ensued with the City Council regarding the Historic Spring Park Pool Capital Project as presented by Ms. Judd. Council Member Timberlake stated he would abstain from the vote due to a possible conflict with the company he is associated with had offered bids for several general contractors on the project. Discussion also included the line item differences and value engineering options.

A MOTION WAS MADE BY COUNCIL MEMBER KELLEY TO:

1. RECEIVE THE BID TABULATION;
2. DECLARE CORE CONSTRUCTION AS THE LOWEST RESPONSIVE BIDDER; AND
3. DIRECT THE CITY MANAGER TO MEET WITH CORE CONSTRUCTION AND REPORT THE RESULTS TO THE COUNCIL ON MARCH 1<sup>ST</sup> FOR FINAL ACTION.

THE MOTION WAS SECONDED BY COUNCIL MEMBER HAMPSHIRE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, PAMELA J. LEWIS, AND MAYOR B. VAN ROYAL. NAYS – NONE. ABSTAINED – ROY M. TIMBERLAKE, JR.

**2. City Manager and City Attorney Reports and/or Correspondence.**

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

A Special Session was scheduled for March 1<sup>st</sup> at 5:30 p.m. for demonstrations on the Automated Agenda Programs.

**3. City Council Reports and/or Correspondence.**

The City Council made comments regarding various city activities, events, operations, and projects.

**4. Adjournment.**

There being no further business to come before the City Council, the meeting was adjourned at 8:22 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

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B. Van Royal, Mayor

Attest:

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Julia W. Clevinger, City Clerk