

**MINUTES OF THE AUGUST 2, 2016 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, August 2, 2016, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Council Member Butler followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Constance W. Butler
Steven Kelley
B. Van Royal
Roy M. Timberlake, Jr., Vice Mayor
Pamela J. Lewis, Mayor

STAFF MEMBERS PRESENT:

L. J. Arnold, III, City Attorney
Julia W. Clevinger, City Clerk
Chris Eversole, Comm. Coordinator
Janis Fleet, Development Services Director
Marlena Guthrie, Finance Director
Danielle J. Judd, City Manager
Robert Musco, Chief of Police
Mike Null, Asst. City Mgr. / Public Works Dir.
Ann Schulte, Personnel Director

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

There were none.

AWARDS AND RECOGNITION

A. Update on video programming featuring Community Engagement Video with Mayor Pam Lewis and Development Services Director Janis Fleet.

Mr. Eversole presented a video featuring Community Engagement with Mayor Lewis and Ms. Fleet.

B. Recognition of Cameron and Kimberly Lanoux for volunteer help with video production.

Mayor Lewis and the City Council recognized Cameron and Kimberly Lanoux for the volunteer help with the video productions for the City.

CONSENT AGENDA

1. **City Council approval of the minutes of the Regular Session on July 19, 2016 and the Special Session on July 26, 2016.**
2. **City Council approval of the 17th Annual Christmas on Walnut Street and 49th Annual Christmas Parade, Jingle Bell Fun Run, and Santa's Workshop CoSponsorship Request for December 3, 2016.**
3. **City Council authorization for the Chief of Police to utilize the Police Department's Drug Fund in support of the 3rd Annual 'Trunk or Treat' event to be held on Saturday October 29, 2016 at the Police Department.**
4. **City Council approval of Pay Request No. 3 in the amount of \$113,701.50 to Core Construction, under Contract Value of \$2,202,397 for the Historic Spring Park Pool & Interactive Water Feature Construction Project.**
5. **City Council approval of Pay Request No. 2 in the amount of \$25,000 to Mittauer and Associates, Inc. under Contract Value of \$334,500, for the Preparation of SRF Loan supporting documents and Initial Design Work.**
6. **Approval of Purchase Order to LaRue House Movers & Sons, Inc. in the amount of \$19,425.60 to demolish structures located at 901 and 915 Green Cove Avenue.**
7. **City Council approval of the submittal of Professional Engineering Services Agreements with Applied Technology & Management, Inc., CHW, CPH, Inc., GAI Consultants, Inc., Matthews Design, Mittauer & Associates, Inc. and Wantman Group, Inc. in response to RFQ # 011602.**

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 7 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

Mayor Lewis recognized Kelly Hartwig, Construction Manager for the Historic Spring Park Pool Project who presented samples of stone for the City Council to choose for the Pool Building and colors for the interior of the pool. The City Council chose the stone named "Nicotine" and "Aquamarine" for the color of the pool.

COUNCIL BUSINESS

1. Annexation Update. *Fleet*

Discussion ensued with the City Council regarding an Annexation Update as presented by Ms. Fleet. Staff was directed to come back with additional information regarding the financial data, costs, and impacts to the City.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO PROCEED WITH THE FIVE (5) PROPERTIES / AREAS LISTED IN THE AGENDA ITEM; THAT WE PROCEED WITH PREPARATION OF THE URBAN SERVICES REPORT; BASED ON ANALYSIS, PROCEED WITH A REFERENDUM BY MARCH 15, 2017; ONCE THE COMPREHENSIVE REPORT IS RECEIVED, THE COUNCIL CAN MAKE AN INFORMED DECISION ABOUT DOES IT OR DOES IT NOT MAKE SENSE FOR THE CITY TO ANNEX THOSE PROPERTIES.

Under discussion of the motion, Council Member Royal clarified that Item Nos. 4 and 5 of the Staff Report would be received prior to implementation of Item Nos. 1, 2, and 3. It was further clarified that the City Council could pull properties from the process if they did not feel it would be in the best interest of the City. It was noted that only areas in the City's Utility Service Area would be analyzed for annexation.

THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

2. City Manager and City Attorney Reports and/or Correspondence.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

3. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

4. Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 8:11 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

Attest:

Julia W. Clevinger, City Clerk