

**MINUTES OF THE NOVEMBER 15, 2016 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, November 15, 2016, at 7:02 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Vice Mayor Timberlake followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Constance W. Butler
Steven Kelley
B. Van Royal
Roy M. Timberlake, Jr., Vice Mayor
Pamela J. Lewis, Mayor

STAFF MEMBERS PRESENT:

L. J. Arnold, III, City Attorney
Julia W. Clevinger, City Clerk
Lauren Fitzgerald, Asst. Finance Director
Janis Fleet, Development Services Director
Marlena Guthrie, Finance Director
Danielle J. Judd, City Manager
Robert Musco, Chief of Police
Mike Null, Asst. City Mgr. / Public Works Dir.
Scott Schultz, Asst. Water Utilities Director

STAFF MEMBERS ABSENT:

Ann Schulte, Personnel Director

AWARDS AND RECOGNITION

1. Proclamation - Pancreatic Cancer Awareness Day

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE THE PANCREATIC CANCER AWARENESS DAY PROCLAMATION. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

Mayor Lewis read the Proclamation into the record (see attachment marked Exhibit “A”) and presented it to Diane Dudash-Dykes, who, on behalf of the Pancreatic Cancer Action Network, expressed her appreciation to the City.

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

Mayor Lewis recognized Bob Page, 1862 Colonial Drive, Green Cove Springs, who reviewed the Solar Survey with questions as underlined and struck through from FMPA. He suggested culling the struck through questions. Ms. Judd felt this was a “bait and switch” concept as the City was led to believe this would be strictly a solar survey. The City Council agreed and directed Mr. Page that questions regarding customer service and rates should not be included. If they were, the City would not participate.

Mayor Lewis recognized Henrietta Francis, 2439 Bonnie Lake Drive, and Doris Jordan, 730 N. Cypress Avenue, Green Cove Springs, who gave an update on the program being planned for the upcoming Black History Month in February 2017. Ms. Francis requested the City’s permission to use the Hogan’s Gym to host an interest meeting on Tuesday, November 29th at 7:30 p.m.

PUBLIC HEARINGS

- 1. Second and Final Reading and Public Hearing on Ordinance No. O-16-2016, an Ordinance Imposing a Temporary Moratorium on the Operation of Medical Marijuana Treatment Centers and Licensed Dispensing Organizations Within the City of Green Cove Springs for a Period of One (1) Year. *Arnold / Fleet***

Mr. Arnold read the title of Ordinance No. O-16-2016 (see attachment marked Exhibit “B”) into the record as follows:

AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE OPERATION OF MEDICAL MARIJUANA TREATMENT CENTERS AND LICENSED DISPENSING ORGANIZATIONS WITHIN THE CITY OF GREEN COVE SPRINGS FOR A PERIOD OF ONE (1) YEAR UNLESS RESCINDED OR EXTENDED BY A SUBSEQUENT ORDINANCE, OR BY A SUBSEQUENT AMENDMENT TO THE CITY’S LAND DEVELOPMENT REGULATIONS REGARDING THE REGULATION OF MARIJUANA TREATMENT CENTERS AND LICENSED DISPENSING ORGANIZATIONS; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN IMMEDIATE EFFECTIVE DATE.

Mayor Lewis open the Public Hearing. There being no comments, the Public Hearing was closed.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE ORDINANCE NO. O-16-2016 ON SECOND AND FINAL READING. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER.

Under discussion of the motion, Mr. Arnold noted that Staff and outside assistance would be working with regard to this issue now that Amendment No. 2 had passed and would be bringing additional information back to the City Council at a future meeting.

THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

2. **Second and Final Reading and Public Hearing on Ordinance No. O-17-2016, an Ordinance of the City of Green Cove Springs, Florida, amending City Code Section 102-418(D), Modifying Hours of Operation for the Sale, Consumption and Serving of Alcoholic Beverages; Providing for Repealer, Severability, and Setting an Effective Date. *Arnold / Fleet***

Mr. Arnold read the title of Ordinance No. O-17-2016 (see attachment marked Exhibit “C”) into the record as follows:

AN ORDINANCE OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CITY CODE SECTION 102-418(d), MODIFYING HOURS OF OPERATION FOR THE SALE, CONSUMPTION AND SERVING OF ALCOHOLIC BEVERAGES; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

Mayor Lewis open the Public Hearing. There being no comments, the Public Hearing was closed.

A MOTION WAS MADE BY COUNCIL MEMBER KELLEY TO APPROVE ORDINANCE NO. O-17-2016 ON SECOND AND FINAL READING. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

3. **Public Hearing and approval of Resolution No. R-42-2016, a Resolution amending the Water Utility Fund and Wastewater Utility Fund operating budgets for Fiscal Year 2016. *Guthrie***

Discussion ensued with the City Council regarding the approval of Resolution No. R-42-2016 (see attachment marked Exhibit “D”), a Resolution amending the Water Utility Fund and Wastewater Utility Fund operating budgets for Fiscal Year 2016 as presented by Ms. Guthrie.

Mayor Lewis open the Public Hearing. There being no comments, the Public Hearing was closed.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE RESOLUTION NO. R-42-2016, A RESOLUTION AMENDING THE 2016 OPERATING BUDGET FOR THE WATER UTILITY FUND AND WASTEWATER UTILITY FUND PER THE ATTACHED EXHIBIT "A". THE MOTION WAS SECONDED BY COUNCIL MEMBER ROYAL. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

4. Public Hearing and approval of Resolution No. R-43-2016, a Resolution amending the General Fund (Police Building) Capital Improvement Fund and Spring Park Capital Improvement Fund operating budgets for Fiscal Year 2016. Guthrie

Discussion ensued with the City Council regarding the approval of Resolution No. R-43-2016 (see attachment marked Exhibit "E"), a Resolution amending the General Fund (Police Building) Capital Improvement Fund and Spring Park Capital Improvement Fund operating budgets for Fiscal Year 2016 as presented by Ms. Guthrie.

Mayor Lewis open the Public Hearing. There being no comments, the Public Hearing was closed.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE RESOLUTION NO. R-43-2016, A RESOLUTION AMENDING THE 2016 OPERATING BUDGET FOR THE GENERAL FUND (POLICE BUILDING) CAPITAL IMPROVEMENT FUND AND SPRING PARK CAPITAL IMPROVEMENT FUND PER THE ATTACHED EXHIBIT "A". THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

5. City Council approval of Resolution No. R-45-2016, a Resolution authorizing the execution of a Lease with Episcopal Children's Services, Inc. (Head Start Program) at the Augusta Savage Arts & Community Center (ASACC) Campus for the period of November 1, 2016 through October 31, 2021. Judd

Discussion ensued with the City Council regarding the approval of Resolution No. R-45-2016 (see attachment marked Exhibit "F"), a Resolution authorizing the execution of a Lease with Episcopal Children's Services, Inc. (Head Start Program) at the Augusta Savage Arts & Community Center (ASACC) Campus for the period of November 1, 2016 through October 31, 2021 as presented by Ms. Judd.

Mayor Lewis open the Public Hearing. Mr. Arnold clarified that any lease in the future would be able to be approved at a regular Council meeting. He would present an Ordinance at a future meeting to amend the 2009 Ordinance which required a Public Hearing to be held. There being no further comments, the Public Hearing was closed.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE RESOLUTION NO. R-45-2016, THAT AUTHORIZES THE EXECUTION OF A LEASE WITH EPISCOPAL CHILDREN'S SERVICES, INC. FOR THE HEAD START PROGRAM AT AUGUSTA SAVAGE CAMPUS COVERING THE PERIOD OF NOVEMBER 1, 2016, THROUGH OCTOBER 31, 2021. THE MOTION WAS SECONDED BY COUNCIL MEMBER ROYAL. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

6. City Council approval of Resolution No. R-46-2016, a Resolution ratifying the execution of a Lease with The Food Pantry of Green Cove Springs, Inc. at the Augusta Savage Arts & Community Center (ASACC) Campus covering the period July 14, 2015 – July 13, 2020. Judd

Discussion ensued with the City Council regarding the approval of Resolution No. R-46-2016 (see attachment marked Exhibit "G"), a Resolution ratifying the execution of a Lease with The Food Pantry of Green Cove Springs, Inc. at the Augusta Savage Arts & Community Center (ASACC) Campus for the period covering July 14, 2015 through July 13, 2020 as presented by Ms. Judd.

Mayor Lewis open the Public Hearing. There being no comments, the Public Hearing was closed.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE RESOLUTION NO. R-46-2016 THAT RATIFIES THE LEASE WITH THE FOOD PANTRY AT THE AUGUSTA SAVAGE CAMPUS COVERING THE PERIOD OF JULY 14, 2015 TO JULY 13, 2020. THE MOTION WAS SECONDED BY COUNCIL MEMBER KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

CONSENT AGENDA

- 1. City Council approval of the "Government Use Agreement" with the Clay County Supervisor of Elections for 2017.**
- 2. City Council approval of Resolution No. R-44-2016 (see attachment marked Exhibit "H"), a Resolution amending the General Fund Operating Budget for fiscal year 2016 per Exhibit "A".**

3. **City Council approval of the Unaudited FY 2016 Revenues and Expenditures Report and the Quarterly Investment Report for the period ending September 30, 2016.**
4. **City Council approve authorization to execute the contract with James Moore, a Certified Public Accountants and Consultants to conduct the City's audit for FY 2017-2022.**
5. **City Council approval of the First Amendment to the Interlocal Agreement No. 2014/2015-136 with Clay County for Funding Improvements to Spring Park to extend the expiration date to September 30, 2017.**
6. **City Council approval of the renewal of Structural Engineering Services Agreement, RFP #06-13-01, with Baker Klein Engineering, G.M. Hill Engineering, Jamse Engineering, McVeigh & Mangum Engineering, and Mittauer & Associates.**
7. **City Council approval of Expenditure of Funds -- FY 17 Meter Replacement Program.**
8. **City Council approval of an Engagement Letter with the Weiss Serota Helfmman Cole & Bierman Law Firm engaged by American Traffic Solutions (ATS) to represent the City at the sole expense of ATS and authorization for the City Manager to execute said Letter of Engagement.**
9. **City Council Approval of 15th Annual Soul Food Festival and Parade After-Action Report.**

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE [CONSENT AGENDA ITEMS 1 THROUGH 9 AS LISTED ABOVE]. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

COUNCIL BUSINESS

1. **Electric Load Study Presentation - Power Services, Inc. *Mr. Lloyd Shank, Jr., P. E.***

Discussion ensued with the City Council regarding the Electric Load Study as presented by Mr. Shank via a PowerPoint presentation. Ms. Judd gave a brief historical review of the issue. Gary Shortridge and Sean Anderson were also available to answer questions.

Vice Mayor Timberlake summarized the City's needs:

- To continue with the process with correcting the issues associated with reclosures, fusing, and coordination;
- To start replacing the conductor in the ground in Magnolia Point on a priority basis to eliminate the failure prone pieces of that conductor and over time we would replace the entire cable;
- Implementing the 3rd circuit to give us a different back-up and another way of sectionalizing the load;

- Complete documentation of the system so we understand what we have and where it is;
- Make sure we have standard operating procedures on the operations side of the business and maintenance operating procedures to make sure we are properly maintaining to make sure we are going back and adjusting things like the coordination phase so if load shifts and variations occur we do not find ourselves where we are now.

Mr. Shank included training as an additional need. This would also include training due to employee turnover.

Ms. Judd explained that in the past six (6) years, she did not believe the City was running an electric utility as it should be and she had high expectations to get the system up to moving forward. It would involve a significant investment of time, talent, resources and money. No capital investments had been made in the system on a regular basis. The City was working as hard as it could to make it happen as quickly as possible.

Vice Mayor Timberlake requested the City Manager bring back information regarding the operating and maintenance procedures along with timeline and cost estimates of the other needs so that the City Council could consider and make appropriate decisions regarding making sure that the City is providing the kind of service and reliability of service that the citizens of Green Cove Springs expect.

Council Member Royal reiterated public education was an imperative.

Mr. Shortridge noted that they had seen fault currents through the transformers that could have taken out the transformers. This could have cost the City major money and created long-term power outages.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE THE STUDY AND TO MOVE FORWARD WITH PHASE II FOOTING THIS WITH THE ITEMS DISCUSSED AND EXPECTATIONS OF STAFF IN TERMS OF SETTING OUT CLEAR OBJECTIVES ON THE ACTIONS THAT NEED TO BE COMPLETED, THE TIMES TO CORRECT THEM AND TIMES TO DELIVER THEM, THE MONEY TO UPDATE THE SYSTEM WHETHER IT BE DRAWINGS, MANUALS, STANDARD OPERATING PROCEDURES, ETC. AND THEN THE WHOLE THIRD FEEDER PIECE. THE MOTION WAS SECONDED BY COUNCIL MEMBER ROYAL. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

2. **First Reading of Ordinance No. O-18-2016, an Ordinance amending City Code Chapter 78, Article VIII, Reclaimed Water System. This ordinance establishes billing procedures, trust fund fees and rates for the Reclaimed Water Utility. Arnold / Null / Schultz**

Mr. Arnold read the title of Ordinance No. O-18-2016 into the record as follows:

AN ORDINANCE OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, AMENDING CITY CODE CHAPTER 78 – UTILITIES, ARTICLE VIII. – RECLAIMED WATER SYSTEM, DIVISION 1. – GENERALLY, SECTION 78-405 – INTENT, SECTION 78-407 – AVAILABILITY OF SERVICE, SECTION 78-409 – CONNECTION TO SYSTEM, SECTION 78-410 – AUTHORITY TO ADOPT RATES, FEES AND CHARGES, SECTION 78-412 – SERVICE INTERRUPTION, SECTION 78-414 – SERVICE APPLICATION REQUIREMENTS, SECTION 78-415 – METER REQUIREMENTS, SECTION 78-417 – CONSTRUCTION SPECIFICATIONS, SECTION 78-424 – INSPECTIONS, SECTION 78-426 – FINES AND PENALTIES FOR VIOLATION OF ARTICLE; DELETING DIVISION 3. – SUPERCEDANCE OVER ALL PRIOR AGREEMENTS FOR THE SUPPLY OF WATER, SECTION 78-432 – SUPERCEDANCE; ADDING DIVISION 3. – RATES AND CHARGES, SECTION 78-432 – FREE SERVICE PROHIBITED, SECTION 78-433 – RECLAIMED WATER USAGE AND MONTHLY MINIMUM CHARGES, SECTION 78-434 – CHARGES FOR RESETTING AND RECONNECTING METER, SECTION 78-435 – BILLING AND COLLECTION PROCEDURES GENERALLY, SECTION 78-436 – ADJUSTMENT OF CHARGES, SECTION 78-437 – RECLAIMED WATER TAP CHARGES, SECTION 78-438 – RECLAIMED WATER IMPROVEMENT TRUST FUND (IMPACT FEES), SECTION 78-439 – USE OF FUNDS, ADDING DIVISION 4. – SUPERCEDANCE OVER ALL PRIOR AGREEMENTS FOR THE SUPPLY OF RECLAIMED WATER, SECTION 78-440 – SUPERCEDANCE; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

Discussion ensued with the City Council regarding Ordinance No. O-18-2016, an Ordinance amending City Code Chapter 78, Article VIII, Reclaimed Water System as presented by Mr. Null, Mr. Schultz, and Jason Shepler, Mittauer & Associates. Ms. Judd noted that even though the City had no current customers, she felt it was prudent to have regulations in place for when customers would apply for services in the future. Mr. Schultz distributed a handout which compared possible billing scenarios. Ms. Judd indicated that notice to all utility customers would be done when the City could provide reclaimed water to its service area. However, impact fees would be implemented immediately.

A MOTION WAS MADE BY COUNCIL MEMBER ROYAL TO APPROVE ORDINANCE NO. O-18-2016 ON FIRST READING AS TO FORM ONLY AND SET THE SECOND AND FINAL READING FOR DECEMBER 6, 2016. THE MOTION WAS SECONDED BY VICE MAYOR TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R.

KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

3. Update on Spring Park Project. *Null / Judd*

Discussion ensued with the City Council regarding an update on the Spring Park Project as presented by Mr. Null.

Ms. Judd reviewed an emergency procurement proposal to engage the services of Skanska for construction project management services for this capital project in the amount of \$23,480 for the period effective immediately through February 27, 2017. She believed the services would allow increased coordination on the project, onsite monitoring, allowing them to get the project on track and on time. It was necessary to get the level of supervision that is needed on this project. She was requesting the City Council declare an emergency and approve this procurement. She recalled that Skanska was the construction management company who had worked on the Police Station project. City Staff did not have the time and resources to watch this project on a daily and weekly basis. It was her estimation as City Manager that she needed a third party to come in and get the project back on track.

The City Council agreed with Ms. Judd's request and explanations. Vice Mayor Timberlake clarified that the original Notice to Proceed was issued on June 7, 2016 with an estimated completion date of December 20, 2016. The change order that had been submitted to Staff was requesting an additional 107 days.

Mayor Lewis recognized Kelly Hartwig, Cypress Management, who agreed and urged the City Council to demand a date of completion of the project. He believed Skanska would be able to bring the project back on track.

AN EMERGENCY MOTION WAS MADE BY VICE MAYOR TIMBERLAKE THAT WE ENTER INTO THE AGREEMENT AND ACCEPT THE PROPOSAL FROM SKANSKA AND ENTER INTO AN AGREEMENT FOR PROJECT MANAGEMENT SERVICES ON THE RENOVATION PROJECT. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER.

Ms. Judd advised that John Clark with Skanska would also review the Change Order before it was submitted to the City Council for approval.

THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

4. City Manager and City Attorney Reports and/or Correspondence.

a. Executive Summary Reports – September and October 2016.

The City Manager acknowledged the above reports provided to the City Council for information.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

5. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Mayor Lewis recognized Pat Garlinghouse, 103 S. Magnolia Avenue, Green Cove Springs, who advised the City Council that the American Cruise Line scheduled to arrive this weekend would be docking at Reynolds Park on Monday due to the damages sustained at the City Pier. The horse-drawn carriages were still scheduled to arrive on an abbreviated schedule for the passengers. The Chief of Police would make sure that traffic was handled in order to accommodate the cruise ship.

Mayor Lewis recognized Joe Sobotta, 212 North Street, Green Cove Springs, who referred to the local Chinese restaurant which had been in business for 17 years and recently closed and requested the City send a letter that acknowledged and thanked local businesses who had been in business in the City for long periods of time.

Mayor Lewis advised she wanted to add the Employment Contract for the City Manager to the December 6th Agenda.

Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 9:25 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

Attest:

Julia W. Clevinger, City Clerk