

2017 PARADE OF TREES

The City of Green Cove Springs is honored to continue this Christmas Tradition!

Construction in Historic Spring Park is complete! However the layout is different so please note the map attached when selecting your tree location! There are 145 trees: 30 premium trees and 115 regular trees. Reservations will be closed once all trees are reserved or after Wednesday, November 22, 2017, whichever comes first.

Applications can be found at www.greencovesprings.com.

**Trees will be monitored on a regular basis,
but we suggest that you check your tree from time to time also.**

As a general rule we do not have a problem with lost/stolen items, however do not display items that you are not willing to part with. Please use items that will hold up to the elements for 45 days, i.e. laminate photos, etc. No Glass! No Ceramic! No items that may shatter! You may place marketing or gift items (pens, pencils, key chains, etc.) on the tree for the purpose of people removing them; however they must be secured for wind conditions. Use hooks, paper clips, or wire to secure your items. Do not use heavy items, bend, twist, or damage tree branches to secure your items. Do not move trees, move signs, add lights, add yard signs or make any alterations to the tree, i.e. cutting, painting, tinsel, spray snow, etc. Limit additional items/decorations to be placed under the tree canopy, such as skirting, gifts, etc. The first day to decorate will be Saturday, November 25, 2017.

The City reserves the right to remove inappropriate or offensive decorations or items.

Trees will be lighted each evening starting December 1, 2017 through December 31, 2017. All decorations must be removed no later than Saturday, January 6, 2018, so the trees can be removed. You are welcome to keep your personalized laminate sign when you remove your decorations.

Complete and return the application form and payment to: (cash, check, or money order)

**City of Green Cove Springs
Attn: Kimberly Thomas
321 Walnut Street
Green Cove Springs, FL 32043**

**For more information contact: Kimberly Thomas, Executive Assistant at
(904) 297-7500 Ext. 3320 or kthomas@greencovesprings.com**

2017 Parade of Trees - One Form Per Tree

Contact Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell Phone: _____

Email Address: _____ Fax: _____

What do you want your personalized sign to say? (Print clearly)

2017 TREE ADOPTION OPTIONS

Regular Tree (5.5'-6.0') or Premium Tree (6.5'- 7.0')

Option #1	YOU decorate with YOUR decorations	Regular \$ __ \$45 Premium \$ __ \$75
Option #2	VIA decorates with YOUR decorations	Regular \$ __ \$45 Premium \$ __ \$75

Option #2: Decorations will be added and removed by the GCS Village Improvement Association (VIA)

Choice of Tree Location: Map Attached

1st _____
2nd _____
3rd _____

All decorations must be in one container/box with your name and contact information clearly printed, and dropped off no later than Wednesday, November 22nd at:

City of Green Cove Springs
321 Walnut Street
Green Cove Springs, FL 32043
Attn: Kimberly Thomas, 2nd Floor

By submitting this form with payment I certify that I have read the information and the rules, and I agree to abide by them. I do hereby release the City of Green Cove Springs, the Green Cove Springs Village Improvement Association (VIA), and all volunteers/affiliates from any and all liability for any loss or damage to my property during my participation in the Parade of Trees. I further agree to hold harmless, defend, and indemnify the parties listed above against any and all claims, loses, damages or liability of any kind arising out of participation.
