

**MINUTES OF THE FEBRUARY 21, 2017 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, February 21, 2017, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Council Member Royal followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Constance W. Butler
Steven Kelley
B. Van Royal
Roy M. Timberlake, Jr., Vice Mayor
Pamela J. Lewis, Mayor

STAFF MEMBERS PRESENT:

L. J. Arnold, III, City Attorney
Derek Asdot, Asst. Chief of Police
Julia W. Clevinger, City Clerk
Janis Fleet, Development Services Director
Marlena Guthrie, Finance Director
Danielle J. Judd, City Manager
Mary Jane Lundy, Interim Personnel Director
Mike Null, Asst. City Mgr. / Public Works Dir.
Kimberly Thomas, Exec. Asst. to the City Mgr.

AWARDS AND RECOGNITION

1. Employee of the Quarter - Kim Leep

Mayor Lewis read a letter to Kim Leep as the Employee of the Quarter and presented her with a plaque and gift card to a local restaurant. Ms. Lundy presented a short PowerPoint slideshow that displayed the before and after photos of properties that Ms. Leep and her team had mowed and cleaned due to Orders from the Code Enforcement Special Magistrate. Ms. Leep thanked the City Council for the recognition.

2. Introduction of New Employees - Scott Heath – Information Technology, Kelly Law – Customer Service, and David Hatfield – Laborer

Mayor Lewis introduced and welcomed Scott Heath, Network Administrator in the IT Department, Kelly Law, Customer Service Representative in the Utilities Department, and David Hatfield, Laborer in the Public Works Department.

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

Mayor Lewis recognized the following for comments:

1. Bill Brown, 1993 Colonial Drive, Green Cove Springs, who requested the Council's assistance with heavy traffic on C.R. 315 at Fuzzy Lane. City Manager Judd advised this was a County Road; however, she would contact the County Manager accordingly.
2. Eileen Brown, 1993 Colonial Drive, Green Cove Springs, who expressed her appreciation to Ms. Fleet and Ms. Goswami for their professionalism. Ms. Brown also expressed her concerns regarding the heavy traffic on C.R. 315 at Fuzzy Lane.
3. Peter Scalzo, 1010 Worthington Avenue, Green Cove Springs, who explained that the Dragway would be closing in March due Clay Port not renewing their lease. He expressed his sincere appreciation to the City Council and Staff for working with him over the past few years to make the Dragway a success.
4. Dale Garlinghouse, 103 S. Magnolia Avenue, Green Cove Springs, who extended an invitation to the City Council to attend a "Meet and Greet" event for the new candidates running for City Council. It would be held on Tuesday, February 28, from 6:00 p.m. to 8:00 p.m. at Michelle Sweatland's office located across from the Courthouse. He also expressed his concerns as to why no new businesses were being located in the Gateway Corridor. He requested that the City Council direct the Development Services Department to review the Gateway Corridor Ordinance to find out why.

CONSENT AGENDA

1. **City Council approval of SRF Loan # 100401 Disbursement Request #1/Mittauer Invoice # 17046.**
2. **City Council approval of Amendment No. 1 to the Recreational Trails Program (RTP) Grant Agreement for the St. Johns River Overlook Trail – Phase I, Contract No. T13B19, from the Department of Environmental Protection (DEP) and authorization for the Mayor to execute the Amendment on behalf of the City.**
3. **City Council approval of the Recreational Trails Program (RTP) Grant Agreement for the St. Johns River Overlook Trail – Phase 2, Contract No. T14019, from the Department of Environmental Protection (DEP) and authorization for the Mayor to execute the Grant Agreement on behalf of the City.**
4. **City Council approval of Pay Request No. 8 in the amount of \$3,000 to Cypress Management and Design LLC, under contract value of \$25,000, for the Historic Spring Park Pool & Interactive Water Feature Owner's Representative Services.**
5. **City Council approval of Pay Request No. 10 in the amount of \$8,599.23 to Matthews Design Group, Inc., under revised Contract Value of \$50,000, for the Historic Spring Park Pool & Interactive Water Feature Project Construction Inspection Services.**
6. **City Council approval to issue a letter to Reinhold Corporation endorsing the Charitable Status of the Soul Food Festival, Inc.**

Council Member Royal requested to pull Item No. 4.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE CONSENT AGENDA ITEMS 1, 2, 3, 5, AND 6 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

Mayor Lewis recognized Thomas Wilson, 3929 C.R. 315, Green Cove Springs, who expressed his gratitude to the City Council for working to make the Dragway a success.

Consent Agenda Item No. 4 – Council Member Royal advised he would recuse himself from the vote.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE CONSENT AGENDA ITEM NO. 4 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE. RECUSED – B. VAN ROYAL (SEE FORM 8B ATTACHED AS EXHIBIT “A”).

COUNCIL BUSINESS

1. City Manager and City Attorney Reports and/or Correspondence.

a. Executive Summary Reports – December 2016 and January 2017.

The City Manager acknowledged the above reports provided to the City Council for information.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

Ms. Judd reminded the City Council of the Special Session scheduled for February 28th at 7:00 p.m. on the Spring Park Project.

Ms. Judd reminded the City Council of the Community Meeting scheduled for March 2nd at 5:30 p.m. on the Landscape and Tree Ordinance.

Ms. Judd advised the City Council that a citizen had approached her regarding the banning of pit bulls from City parks and how the Ordinance and Resolution would need to be re-evaluated.

2. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Vice Mayor Timberlake requested that City Staff bring back information and recommendations regarding changes he would like to see made to the Land Use codes as they relate to uses currently allowed by right and Design and Landscaping standards in the Gateway Corridor. He requested this be addressed either on the March 21st or April 4th Agenda. He further clarified that he would like to see the City change the use by right but maintain the design standards and landscaping so that it fits in aesthetically with the look and feel on Hwy. 17 and that the City does not arbitrarily prohibit these types of businesses.

Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 8:01 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

Attest:

Julia W. Clevinger, City Clerk