

**MINUTES OF THE MARCH 7, 2017 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, March 7, 2017, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Mayor Lewis followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Constance W. Butler
Steven Kelley
B. Van Royal
Roy M. Timberlake, Jr., Vice Mayor
Pamela J. Lewis, Mayor

STAFF MEMBERS PRESENT:

L. J. Arnold, III, City Attorney
Derek Asdot, Asst. Chief of Police
Julia W. Clevinger, City Clerk
Janis Fleet, Development Services Director
Marlena Guthrie, Finance Director
Danielle J. Judd, City Manager
Mary Jane Lundy, Interim Personnel Director
Mike Null, Asst. City Mgr. / Public Works Dir.
Kimberly Thomas, Exec. Asst. to the City Mgr.

AWARDS AND RECOGNITION

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE RESOLUTION NO. R-04-2017. THE MOTION WAS SECONDED BY COUNCIL MEMBER KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS C. FELECIA HAMPSHIRE, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., PAMELA J. LEWIS, AND MAYOR VAN ROYAL. NAYS – NONE.

1. Resolution No. R-04-2017 – 31st Annual Clay County Agricultural Fair.

Mayor Lewis read Resolution No. R-04-2016 (see attachment marked Exhibit “A”) recognizing the 31st Annual Clay County Agricultural Fair and presented it to Tasha Hyder, Fair Manager, who thanked the City Council for their support.

2. Swearing-In Ceremony – Officer Nicholas Rulon

Mayor Lewis led the swearing-in ceremony of Officer Nicholas Rulon with his mother pinning the GCS Police Badge on his uniform.

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

Mayor Lewis recognized Henrietta Francis, 2439 Bonnie Lakes Drive, Green Cove Springs, who expressed her appreciation to the City Council for their support of the events during Black History Month.

CONSENT AGENDA

- 1. City Council approval of the minutes for the Regular Session on January 24, 2017.**
- 2. City Council approval of Memorandums of Understanding with Jim Craft and Kevin Craft for the 2017 Memorial Day RiverFest Celebration.**
- 3. City Council approval of expenditures in the amount of \$23,500 for the purchase of Stock Electric Wire/Cable.**
- 4. City Council approval of Pay Request No. 3 in the amount of \$17,081.10 to CHW, under Contract Value of \$42,650.00 for Construction Inspection Services related to the Citizen Street HMGP Stormwater Improvements Project.**
- 5. City Council approval of a purchase order in the amount of \$26,650 to Bellingham Marine to repair damage to the floating dock portion of the City Pier caused by Hurricane Matthew.**
- 6. [City Council approval of the] Purchase of Deck Furniture for the Spring Park Pool project.**
 - S.A.1. City Council approval of Pay Request No. 10 in the amount of \$249,034.50 to Core Construction, under New Contract Value of \$2,226,832.00 for the Historic Spring Park Pool & Interactive Water Feature Construction Project.**
 - S.A.2. City Council approval of Change Order Number 1 to Pipeline Constructors, Inc. in the additive amount of \$1,876.60 for the Citizen St. HMGP Stormwater Improvement Project.**
 - S.A.3. City Council approval of the 4th and final Pay Request in the amount of \$176,267.17 to Pipeline Constructors, Inc., under new Contract Value of \$565,346.60 for the Citizen Street HMGP Stormwater Improvements Project.**
 - S.A.4. City Council approval of Contract Modification to extend the time frame for substantial completion and invoke liquidated damages with Core Construction for the Historic Spring Park Pool capital project.**

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 6 AND SUPPLEMENTAL AGENDA CONSENT AGENDA ITEMS 1 THROUGH 4 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

COUNCIL BUSINESS

1. **FMPA Report – February 2017. *Bob Page***

Discussion ensued with the City Council regarding the FMPA Monthly Report for February as presented by Mr. Page. He gave a brief update on legislative actions regarding an audit study on FMPA. The City Council also discussed the results of the Solar Survey. In addition, Ms. Judd reminded the City Council that they had elected to invoke the Contract Rate of Delivery (CROD) effective January 1, 2020.

2. **City Council review of the mural project on private property. *Fleet***

Discussion ensued with the City Council regarding the review of the mural project on private property as presented by Ms. Fleet.

Mayor Lewis recognized Amy Stump, 209 Vintage Oak Circle, St. Augustine, who distributed printouts of suggested paintings. She explained that the Agreement would be between the property owner and the artist and they would be responsible for the upkeep of the mural. In addition, any issues that may arise concerning peeling paint, etc. would be dealt with through the Code Enforcement Officer as defined in the City Code and the International Property Maintenance Code. Mr. Arnold had provided a very basic agreement document as a favor and advised that it could be modified to suit both parties. The City would not be liable for anything. This was also strictly a voluntary program.

Council Member Royal expressed his concerns regarding the lack of commercial benefit and responsibility of the property owner to maintain the mural should the artist leave. Ms. Judd reiterated that this item was not being driven by City Staff but by citizen requests. Ms. Stump noted that the paint she used contained UV protection and she always used a triple layer to protect the artwork.

Council Member Kelley approved of the application process for all artists. He would like to see an inventory and maintenance record of murals be taken every five (5) years.

Mayor Lewis recognized Sandra Royal 3688 La Costa Court, Green Cove Springs, representing CalaVida, who advised that as a 501(c)(3) organization, would allow Ms. Stump to write grants.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE THE AUTHORIZATION FOR PROPOSED CODE CHANGES AND A MURAL APPLICATION WITH THE INCLUSION OF LANGUAGE THAT DEALS WITH SPECIFYING THAT THE CITY IS NOT INVOLVED WITH MAINTENANCE AND THAT WE CLARIFY OR ADD COMMENT ON THE CODE ENFORCEMENT THAT IT WILL BE SOMETHING THAT THE CITY WILL MAKE SURE IT CONFORMS WITH ALL CODE GOING FORWARD. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

3. City Council appointment of Canvassing Board Members for the April 11, 2017 Municipal Election. *Clevinger*

Discussion ensued with the City Council regarding the appointment of Canvassing Board Members for the April 11, 2017 Municipal Election as presented by Ms. Clevinger.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPOINT COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLY, AND B. VAN ROYAL TO SERVE ON THE CANVASSING BOARD FOR THE 2017 MUNICIPAL SUPER TUESDAY ELECTION TO BE HELD ON TUESDAY, APRIL 11, 2017. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

4. City Manager and City Attorney Reports and/or Correspondence.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

Among other announcements, Ms. Judd advised that she had received a request to name West Street after Rev. Wright of Mt. Pleasant Baptist Church. City Staff would research this and report back at a later date. She, the Mayor, and Vice Mayor would be attending the “Clay Day” in Tallahassee and the City would also be hosting the NEFLC Dinner on Thursday at Magnolia Point Golf & Country Club.

5. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 8:24 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

Attest:

Julia W. Clevinger, City Clerk