

**MINUTES OF THE APRIL 4, 2017 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, April 4, 2017, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Council Member Butler followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Constance W. Butler
Steven Kelley
B. Van Royal
Roy M. Timberlake, Jr., Vice Mayor
Pamela J. Lewis, Mayor

STAFF MEMBERS PRESENT:

L. J. Arnold, III, City Attorney
Derek Asdot, Asst. Chief of Police
Julia W. Clevinger, City Clerk
Marlena Guthrie, Finance Director
Danielle J. Judd, City Manager
Mary Jane Lundy, Interim Personnel Director
Mike Null, Asst. City Mgr. / Public Works Dir.
Kimberly Thomas, Exec. Asst. to the City Mgr.

STAFF MEMBERS PRESENT:

Janis Fleet, Development Services Director

AWARDS AND RECOGNITION

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE THE PROCLAMATION FOR WATER CONSERVATION MONTH (SEE ATTACHMENT MARKED EXHIBIT "A"). THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

1. Proclamation – Water Conservation Month

Mayor Lewis read the Proclamation into the record and presented it to Geoffrey Sample, Intergovernmental Coordinator for the St. Johns River Water Management District, who expressed his appreciation to the City.

2. Recognition – Bob Lewis

Mayor Lewis read a letter recognizing the community service by Bob Lewis. Mr. Lewis expressed his appreciation to the Mayor and City Council.

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

There were none.

CONSENT AGENDA

- 1. City Council approval of the minutes for the Regular Session on March 21, 2017.**
- 2. City Council approval of Resolution No. R-05-2017 (see attachment marked Exhibit “B”), a Resolution urging all members of the Florida Legislature to oppose HB 17 and SB 1158 relating to Home Rule.**
- 3. City Council approval of a request by Clay County Habitat for Humanity to remove a code enforcement lien on the property located at 415 Pine North Avenue.**
- 4. City Council approval for expenditure of funds in the amount of \$15,769 for the purchase of new 750 kVa Padmount Transformer to replenish stock, replacing one used for 932 Pilot Drive.**
- 5. City Council review and acceptance of a Performance Bond for Roads and Drainage for Magnolia West – Phase 3.**
- 6. City Council approval of SRF Loan # 100401 Disbursement #2 and Mittauer & Associates Invoice # 17076 in the amount of \$20,000.00.**
- 7. City Council ratification of the Modification to AIA Document A101-2007 Standard Form of Agreement between Owner (City of Green Cove Springs) and Contractor (Core Construction) for the Historic Spring Park Pool and Interactive Water Feature Project.**
- 8. City Council approval of Pay Request No. 9 in the amount of \$3,000 to Cypress Management and Design LLC, under contract value of \$25,000, for the Historic Spring Park Pool & Interactive Water Feature Owner's Representative Services.**

Council Member Royal pulled Consent Agenda Item No. 8 for discussion.

A MOTION WAS MADE BY COUNCIL MEMBER ROYAL TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 7 AS LISTED ABOVE. THE MOTION WAS SECONDED BY VICE MAYOR TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

Consent Agenda Item No. 8 – Council Member Royal advised he would recuse himself from the vote.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE CONSENT AGENDA ITEM 8 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE. RECUSED – B. VAN ROYAL (SEE FORM 8B ATTACHED AS EXHIBIT “C”).

COUNCIL BUSINESS

1. Presentation – Clay County Economic Development Corp. *Bill Garrison, Clay County Economic Development Corp.*

Discussion ensued with the City Council regarding a presentation by Bill Garrison, Clay County Economic Development Corp.

2. Presentation - Clay County Tourism and Film Development. *Kimberly Morgan, Dir. of Tourism & Film Development*

Discussion ensued with the City Council regarding a presentation by Kimberly Morgan, Clay County Director of Tourism & Film Development.

3. FMPA Report – March 2017. *Bob Page*

Discussion ensued with the City Council regarding the FMPA Monthly Report for March as presented by Mr. Page.

Mayor Lewis recognized Carolyn Edwards, Executive Director of Clay County Habitat for Humanity, who expressed her appreciation to the City Council for their support.

4. City Council approval of Second Extension to Matthews Design Group in the not-to-exceed amount of \$10,000 for Construction Inspection Services for the Spring Park Pool Capital Project. *Null*

Discussion ensued with the City Council regarding approval of a Second Extension to Matthews Design in the not-to-exceed amount of \$10,000 for Construction Inspection Services for the Spring Park Pool Capital Project as presented by Mr. Null. This item was tabled from the March 21st City Council meeting.

A MOTION WAS MADE BY VICE MAYOR TIMBERLAKE TO APPROVE THE EXPENDITURE OF UP TO AN ADDITIONAL \$10,000 IN FUNDS (TO BE BILLED HOURLY) TO MATTHEWS DESIGN GROUP FOR CONSTRUCTION INSPECTION SERVICES PROVIDED FOR THE SPRING PARK POOL CAPITAL PROJECT THROUGH THE END OF JUNE 2017 AND THEN ON AN AS NEEDED BASIS. THE MOTION WAS SECONDED BY COUNCIL MEMBER KELLEY. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS CONSTANCE W. BUTLER, STEVEN R. KELLEY, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., AND PAMELA J. LEWIS, MAYOR. NAYS – NONE.

5. City Manager and City Attorney Reports and/or Correspondence.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

Ms. Judd reviewed the power outage that had occurred over the weekend when a contractor had cut a line at the Magnolia Point Subdivision and advised that the City would be billing for damages, repairs, etc. Mr. Null reviewed the power outage that had occurred during this morning's lightning storm. He explained that if a recloser had been in place, it would have lasted no more than 5 minutes. The recloser project was due to start within the next 2-3 weeks.

6. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Council Member Royal requested that the City utilize another funding source other than the City to install a metal roof on the Large Pavilion, paint the tables in the same motif at the Pool building, and do something with the bar-be-que. He estimated a cost of \$13,000 – \$20,000 and would like to see it be completed before Memorial Day. He also requested that the City go back to the County next week (Tuesday) and request the additional \$300,000 in funding for the Spring Park project and for additional funds for the reconstruction of the Large Pavilion.

Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 9:02 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Pamela J. Lewis, Mayor

Attest:

Julia W. Clevinger, City Clerk