

**MINUTES OF THE MAY 01, 2017  
REGULAR MEETING  
GREEN COVE SPRINGS PLANNING AND ZONING BOARD**



---

**CALL TO ORDER**

The regularly scheduled meeting of the Green Cove Springs Planning and Zoning Board was held on Tuesday, May 1, 2017 in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Chairman Haddock called the meeting of the Planning and Zoning Board to order at 5:30 p.m.

**ROLL CALL**

**Board Members Present:** Ed Gaw  
Robert Lewis  
Sara Spurrier  
Henrietta Francis, Vice-Chairman  
Marilyn Haddock, Chairman

**Staff Members Present:** L.J. Arnold, III, City Attorney  
Janis Fleet, Development Services Director  
Kimberley Farnsworth, Development Services Rep.

**Board Members Absent:** None

**Staff Members Absent:** Danielle Judd, City Manager

**BOARD BUSINESS**

**Discussion of Land and Water Conservation Grant for 2016-2017**

Ms. Fleet spoke about the Land and Water Conservation Grant that would be used for Spring Park. The city is hoping for the maximum amount from the grant which is \$250,000. She displayed a Master Site Plan for Spring Park with the prospective updates that could be done using the money received from the grant. The following are some of the improvement she spoke of:

- Addition of a decorative historic fence across the bridge
- Renovations to the boardwalk and older restrooms
- Renovations to the picnic pavilions
- Renovations to the existing playground equipment and add additional equipment
- Addition of a canoe/kayak launch
- Addition of a river outlook with a fishing pier
- Addition of new picnic facilities
- Renovate the current shuffleboard court to possibly add tennis court and/or pickle ball
- Renovations to the fishing pier
- Renovate and upgrade irrigation system and landscaping
- Additional historical lighting along the riverfront trail
- Addition of new trash cans and fencing

The board members discussed aspects of the Recreational Advisory Board as well as the possible

additions and renovations to be done to Spring Park.

**A MOTION WAS MADE BY BOARD MEMBER SPURRIER TO RECOMMEND TO THE CITY COUNCIL THE SUBMISSION OF A 2016-2017 LWCF GRANT FOR THE IMPROVEMENTS TO SPRING PARK; PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE. THE MOTION WAS SECONDED BY BOARD MEMBER LEWIS. THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL: AYES – BOARD MEMBERS GAW, LEWIS, SPURRIER, VICE-CHAIRMAN FRANCIS AND CHAIRMAN HADDOCK. NAYS – NONE.**

**ADJOURNMENT**

There being no further business to come before the Planning and Zoning Board, this meeting was adjourned at 5:59 p.m.

City of Green Cove Springs, Florida

---

Marilyn Haddock, Chairman

---

Janis K. Fleet, AICP  
Development Services Director