

**MINUTES OF THE AUGUST 21, 2018 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, August 21, 2018, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Joe Sobotta, 212 North Street, Green Cove Springs, followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Pamela J. Lewis
B. Van Royal
Roy M. Timberlake, Jr.
Steven Kelley, Vice Mayor
Constance W. Butler, Mayor

L. J. Arnold, III, City Attorney
Danielle J. Judd, City Manager
Mike Null, Asst. City Mgr. / Public Works Dir.
Derek Asdot, Chief of Police
Kimberly Thomas, Interim City Clerk
Marlena Guthrie, Finance Director
Mary Jane Lundy, Personnel Director
Tiffanie Reynolds, Comm. Coordinator

STAFF MEMBERS PRESENT:

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

Joe Sobotta, 212 North Street shared information about a link to “Trip Through Old Florida” and encouraged others to view it as well.

Henriette Francis, 2439 Bonnie Lakes Drive

AWARDS AND RECOGNITIONS

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE RECOGNITION OF KILE BREWER, REPORTER FOR CLAY TODAY. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN

ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

CONSENT AGENDA

1. **City Council approval of the Docking Schedule for American Cruise Lines for 2019.**
2. **City Council approval of a payment request for the amount \$35,187.00 out of a total cost of \$53,587.00 to Maer Construction for work completed on the pool project punch list.**
3. **City Council approval of Resolution No. R162018, a Resolution requesting a temporary street closing permit from the Florida Department of Transportation for the Clay High School Homecoming Parade to be held on Friday, October 12, 2018.**
4. **The City Council approves the piggy back use of Clay County Agreement No. 14/15153 dated August 11, 2015, with Bhide and Hall for professional services, this agreement was renewed by the County for the second time on July 24, 2018 for a period of one year. Staff requests that the Council approve the renewal of this piggy back contract for one additional year through August 10, 2019.**
5. **City Council approval to purchase materials from Anixter for the CR 209 Hardening project in the amount of \$35,983.79, plus an additional not to exceed \$5,000.00 for materials still being researched and specified (also from Anixter) for the total not to exceed amount of \$40,983.79**
6. **Award of Contract for Tree Trimming Near Electrical Distribution/Service Lines, Bid number LC 201802, to The Davey Tree Expert Company. Funding in the proposed FY 19 Electric Department Budget is \$133,000 for this item.**
7. **City Council approval of Payment #3 (Retainage) in the amount of \$5,476.26 to Commercial Industrial Contractors for construction of the CCUA/GCS Magnolia Point Water Interconnect.**
8. **City Council ratification of submittal of a grant application to the Hazard Mitigation Grant Program for project grant funding for the hardening of Lift Station #3 (Gum Street) in the amount of \$165,150.00**
9. **City Council ratification of submittal of a grant application to the Hazard Mitigation Grant Program for project grant funding for the hardening of Lift Station # 6 (MLK Blvd.) in the amount of \$107,400.00**
10. **City Council ratification of submittal of a grant application to the Hazard Mitigation Grant Program for project grant funding for the hardening of Lift Station # 18 (Shinnecock) in the amount of \$44,950.00**
11. **City Council ratification of submittal of a grant application to the Hazard Mitigation Grant Program for project grant funding for the installation of generators at seventeen (17) of the City's Lift Stations in the amount of \$876,425.00.**
12. **City Council ratification of submittal of a grant application to the Hazard Mitigation Grant Program for project grant funding for the upgrading of the N. West Street Stormwater Basin in the amount of \$1,000,000.00**

13. **City Council ratification of submittal of a grant application to the Hazard Mitigation Grant Program for project grant funding for the upgrading of the Julia Street Stormwater Basin in the amount of \$750,000.00**
14. **City Council approval of funds to construct an equipment / inventory building at the Electric Department in the amount of \$16,180.00 to S & S Steel Structures**
15. **City Council review and approval of a Master Site Development Plan for the renovation and expansion of the Harbor Road Water and Wastewater Treatment Facility located at 1277 Harbor Road**
16. **City Council approval of the Professional Engineering Services Agreement Renewals for FY 2018/2019 with Applied Technology & Management, Inc. CHW, CAI Consultants Inc, Matthews Design, Mittauer & Associates Inc. and Wantman Group Inc.**

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE CONSENT AGENDA ITEM NOS. 1 THROUGH 16 AS LISTED ABOVE WITH THE EXCEPTION OF ITEMS NO. 4 AND 15. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Consent Agenda Item No. 4 – Council Member Royal shared information he received at the FLC Annual Conference. He stated he would like to use Bhide & Hall for multiple purposes within the City.

A MOTION WAS MADE BY COUNCIL MEMBER ROYAL TO APPROVE THE CONSENT AGENDA ITEM NO. 4 PIGGY BACK USE OF CLAY COUNTY AGREEMENT NO. 14/15-153 DATED AUGUST 11, 2015, WITH BHIDE AND HALL FOR PROFESSIONAL SERVICES. THE MOTION WAS SECONDED BY COUNCIL MEMBER TIMBERLAKE. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Consent Agenda Item No. 15 – Mayor Butler pulled item and moved to Council Business.

COUNCIL BUSINESS

1. City Council review and approval of a Master Site Development Plan for the renovation and expansion of the Harbor Road Water and Wastewater Treatment Facility located at 1277 Harbor Road. *Mike Null*

Mr. Null presented a Powerpoint and gave an overview of the Master Site Development Plan. He broke down the different phases of the project and discussion followed.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE 201800434 MASTER SITE DEVELOPMENT PLAN FOR THE RENOVATION AND EXPANSION OF THE HARBOR ROAD WATER AND WASTEWATER TREATMENT FACILITY LOCATED AT 1277 HARBOR ROAD WITH THE FOLLOWING CONDITIONS, ALL COMMENTS BY CITY DEPARTMENTS MUST BE ADDRESSED PRIOR TO ISSUANCE OF A BUILDING PERMIT. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS STEVEN R. KELLEY, PAMELA J. LEWIS, B. VAN ROYAL. NAYS – COUNCIL MEMBER ROY M. TIMBERLAKE, JR., CONSTANCE W. BUTLER, MAYOR

2. City Manager and City Attorney Reports and/or Correspondence.

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

3. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment.

There being no further business to come before the City Council, the meeting was adjourned at 8:00 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Constance W. Butler, Mayor

Attest:

Kimberly Thomas, Interim City Clerk