

LABORER
106-5

GENERAL DESCRIPTION

This is semi-skilled and manual work in the performance of laboring tasks and a variety of construction and maintenance work in parks, streets, recreation areas and facilities.

REPORTING RELATIONSHIPS

Reports to: Lead Equipment Operator (as assigned)
Public Works Field Supervisor
Assistant Public Works Director
Public Works Director

ESSENTIAL POSITION FUNCTIONS

1. Patches holes in road with asphalt or limerock. Removes and installs concrete.
2. Replaces or installs road signs.
3. Clears trees, brush and vegetation from roadside.
4. Maintains grounds. Mows grass, rakes and picks up leaves, trash and debris, pulls weeds, digs up plants, shrubs, and trees and replants in other locations, lays sod, trims hedges, spreads fertilizer.
5. Digs, hoes, and shovels dirt, sand, clay, and other materials.
6. Cleans restrooms, pool and pier; sweeps patios and other areas.
7. Loads and unloads trucks.
8. Cleans ditches and culverts.
9. Repairs storm sewer pipes, manholes and inlets.
10. Uses a variety of hand and power tools.
11. These essential job functions are not to be considered as a complete statement of all duties performed. Employees will be required to perform other job-related duties as necessary and consistent with the position.

MINIMUM QUALIFICATIONS

KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of tools used in maintenance and construction work.
- Ability to learn methods of operating and maintaining equipment and tools.

LABORER

Page 2

- Ability to perform strenuous physical labor, sometimes during adverse weather conditions.
- Ability to understand and follow oral and written instructions.
- Ability to use a variety of hand tools and lawn care power equipment.
- Knowledge of safe working procedures.
- Ability to establish effective working relationships with employees and the general public.

EDUCATION AND EXPERIENCE

High school graduation or equivalent is preferred. Requires combination of training and work experience to operate the equipment and perform the work required in assigned areas. Any equivalent combination of training, education and experience that provides the necessary knowledge, skills and abilities may be considered for the minimum qualifications.

LICENSES, CERTIFICATIONS, OR REGISTRATIONS

Possession of valid Class "E" Florida Drivers License, and maintain compliance with Vehicle Use Policy requirements, Section 8.15 (c) in the City's Personnel Manual.

ESSENTIAL PHYSICAL SKILLS

- Sufficient physical strength and agility to perform heavy manual labor.
- Heavy lifting and carrying (over 45 pounds).
- Acceptable vision (with or without correction).
- Pulling
- Pushing
- Walking
- Standing
- Kneeling
- Bending
- Stooping
- Balancing
- Reaching
- Climbing
- Operating equipment
- Driving as required

ENVIRONMENT CONDITIONS



- Works inside and outside in varying weather conditions.
- Exposure to noise, dust, dirt, odors and fumes.
- Works at heights (up to 15 feet).
- Works below ground level.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Reasonable accommodation will be made for otherwise qualified individuals with a disability.

Approval:  Approval: 
Personnel City Manager

Council Approval Date: September 18, 2012