



CITY OF GREEN COVE SPRINGS, FLORIDA
RIGHT OF WAY PERMIT

DATE: _____ PERMIT NUMBER: _____

SUBJECT: STREET _____

PERMITTEE: _____ Attention: _____

ADDRESS: _____

CITY: _____ TELEPHONE NUMBER: _____

Requesting permission from the Public Works Department hereinafter called Public Works, to construct operate and maintain _____
from Location _____ to Location _____

1. Proposed work is within corporate limits of Green Cove Springs ☐Yes ☐No
2. Applicant declares that prior to filing this application he has ascertained the location of all existing utilities, both-aerial and underground and the accurate locations are shown on the attached sketches.
A letter of notification was mailed on _____ to the following utilities.
City of Green Cove Springs Water Department
City of Green Cove Springs Electric Department

3. State right - of way is involved? ☐Yes ☐No
4. It is expressly stipulated that this permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.
5. Whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration, or relocation of all, or any portion of said highway as determined by Public Works any or all of said poles, wires, pipes, cables, or other facilities and appurtenances authorized hereunder, shall be immediately removed from said right - of - way / highway / easement or reset or relocated thereon as required by Public Works and at the expense of the permittee unless reimbursement is authorized.
6. All work shall meet City standards and be performed under supervision of the Public Works Department located at 900 Gum Street, Green Cove Springs, Florida (904) 297-7060.
7. All materials and equipment shall be subject to inspection by Public Works.
8. All City property shall be restored to its original condition as far as practical, in keeping with City standards and in a manner satisfactory to the City.
9. A sketch covering details of this installation shall be made a part of this permit.
10. The permittee shall commence actual construction in good faith 90 days from the day of said permit approval and shall be completed within 120 days. If the beginning date is more than 60 days from the date of permit approval, then the permittee must review the permit with the City to make sure no changes have occurred in the right - of - way that would affect the permitted construction.
11. The construction and maintenance of such utility shall not interfere with the property rights of a prior permittee. If said interference should arise, it shall be the responsibility of the permittee to schedule and coordinate any readjustment necessary with this prior permittee and with the permitting agency.
12. **SPECIAL CONDITIONS / INSTRUCTIONS:** All contractors shall adhere to best management practices as set forth by regulatory agencies. Contact the Public Works Department 48 hours before beginning the project and within 24 Hours of completing the project.

13. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the City's right, title and interest in the land to be entered upon and used by the holder, and the holder will, at all times, assume all risk of an indemnify, defend, and save harmless the City of Green Cove Springs and the Public Works Department from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercises by said holder or his assignee of the aforesaid rights and privileges.
14. During construction, all safety regulations of the County and State shall be observed and the holder must take measure, including placing and display of safety devices, that may be necessary in order to safely conduct the public through the project area in accordance with the Florida Department of Transportation Manual on Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations and the Manual on Uniform Traffic Control Devices.
15. The office of the Public Works Department designated in paragraph six (6) shall be notified forty-eight (48) hours prior to starting work and again IMMEDIATELY upon completion of work.
16. In case of non-compliance with the City's requirements in effect as of the approved date of this permit this permit is void and the facility will have to be brought into compliance or removed from the right - of - way/ highway / easement at no cost to the City.
17. It shall be the responsibility of the permittee to have a copy of the approved permit and approved plans kept on site by all contractors, sub-contractors or any other agency doing work In conjunction with this permit.
18. All areas disturbed by construction activities on City Right-of-ways shall have the turf restored to existing.
19. Road cuts are NOT ALLOWED without coordination of Public Works personnel.

Submitted By: _____
Permittee

Signature Title

Roadway construction is proposed or underway ☐Yes ☐No

Proposed installation is in accordance with all aforementioned guidelines. ☐Yes ☐No

Approved By: _____ Date: _____
Electric Utility Director

Approved By: _____ Date: _____
Asst Water Utilities Director

Approved By: _____ Date: _____
Public Works Director

City Use only:

Notification of Commencement: Date: _____ Initials: _____

Notification of Completion: Date _____ Initials: _____