



# City of Green Cove Springs

Phone: (904) 297-7500  
Fax: (904) 284-8118  
[www.greencovesprings.com](http://www.greencovesprings.com)

321 Walnut Street  
Green Cove Springs, FL 32043  
Florida Relay – Dial 7-1-1

## MEMORANDUM

To: Steve Kennedy, City Manager  
From: Development Services Department  
Date: October 7, 2025  
Subject: Monthly Planning, Code Enforcement and Building Report for September 2025

### **PLANNING**

2 new business licenses were issued, and 127 licenses were renewed.

- New Businesses:
  - Hilltop Laundry
  - St. Johns Marine Service
  - Kountry Boyz Food Truck Location

Total Business Tax Revenue for August was **\$11,875.00**

During the month of September:

- Began or continue reviewing the following planning applications:
  - **Walnut Plaza Site Plan**
  - **Meever Site Plan (On Hold – waiting for resubmittal)**
  - **Roger's Group Industrial Site Plan**
  - **Love Alive Church Prayer Walk Event**
  - **News Years Eve in the Park Event**
  - **Trunk or Treat Annual Event**
  - **621 St John Lot Split**
- The following applications were approved:
  - **Lot Split for Cypress Avenue**
  - **Variance Request for 501 West Street – side setback**
  - **Variance Request for 617 Washington Lane – lot area**
  - **Elks Lodge Hoops Contest Event**
  - **Whistling Death 5k/10k**
  - **Recovery & Remembrance Event**
  - **Soul Food Festival Annual Event**
- **26 lien search requests**, and **5 new permit applications** were submitted.
- Revenues for Planning related fees for September were **\$2,220.98**.

### **CODE ENFORCEMENT**

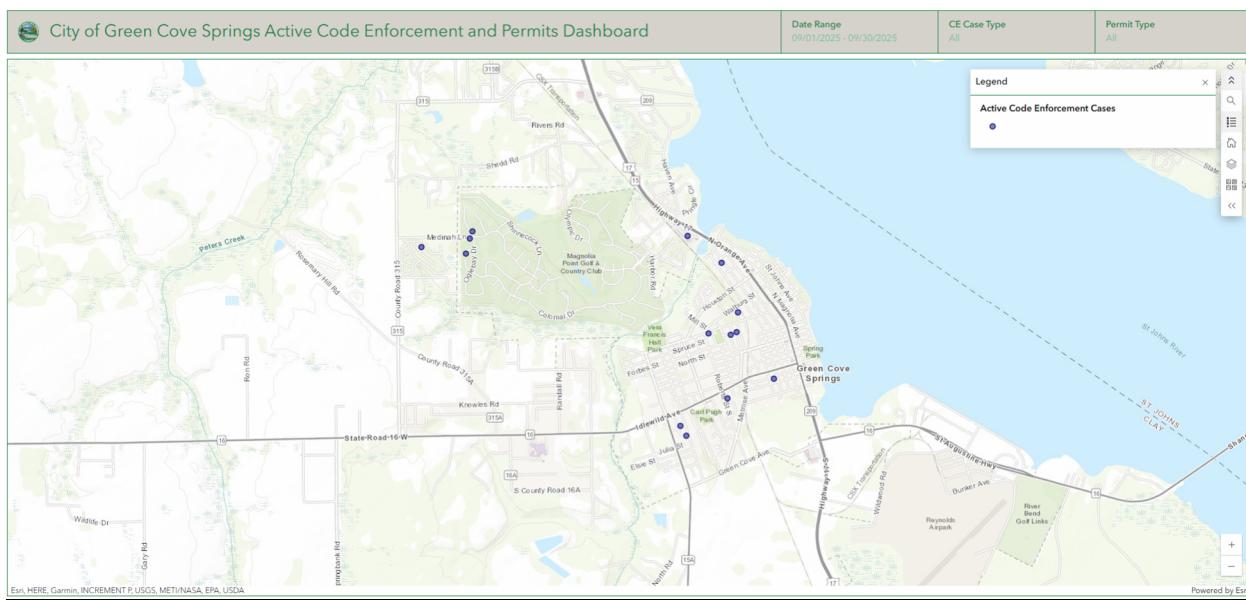
In September, there were 21 new enforcement complaints filed. Voluntary compliance was achieved for 0 of the cases resulting in case closure. No Code Enforcement fines were collected in September.

#### **Compliance for courtesy notice of violation/notice of violations:**

- 7 of 21 (33.33%) courtesy notices of violation from August were complied with.
- 13 courtesy notices of violation from previous months achieved compliance resulting in closure.

- 4 notices of violation/ from previous months achieved compliance resulting in case closure.
- 162 cases achieved compliance year to date.

## Code Enforcement Dashboard

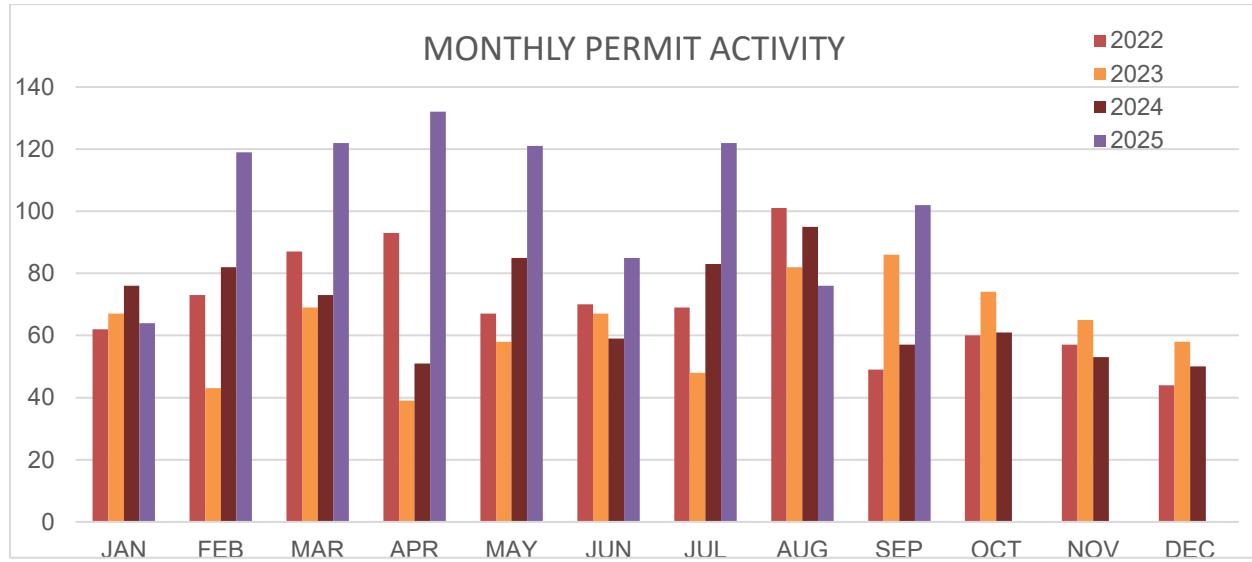


## BUILDING

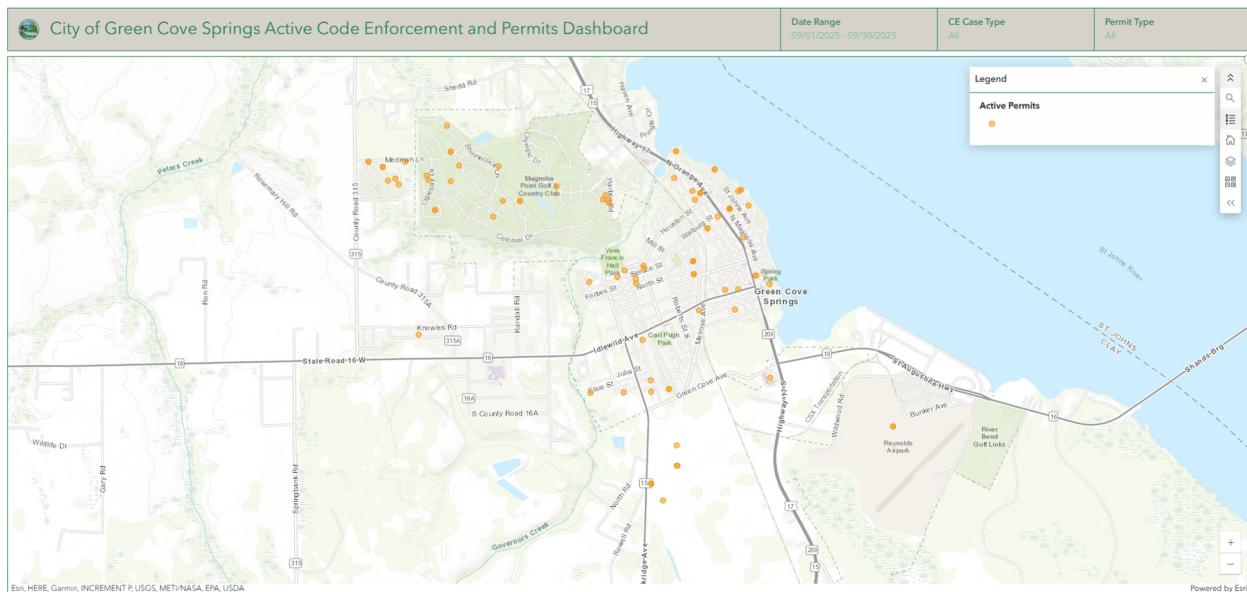
Building permit activity increased 34.21% from August to September. The total number of building permits issued in August was 76 compared to 102 in September. Permit activity for September 2024 increased by 78.95% from September 2025.

Revenues for Building related fees for **September** were **\$57,323.50**.

RESIDENTIAL NEW	2
COMMERCIAL NEW	0
RESIDENTIAL ADDITION	1
COMMERCIAL ADDITION	2
RESIDENTIAL REMODEL / IMPROVEMENT	4
COMMERCIAL REMODEL / IMPROVEMENT	2
DEMOLITION	1
SIGNS	2
POOLS	4
RE-ROOFING	17
FENCES	4
MECHANICAL / ELECTRICAL / PLUMBING	49
OTHER PERMITS	14
<b>TOTAL PERMITS ISSUED</b>	<b>102</b>



## Building Permit Dashboard



## Building Permit Processing

09/01/2025-09/30/2025

**\*\*\*Processing Days are Calendar Days and NOT Business Days**

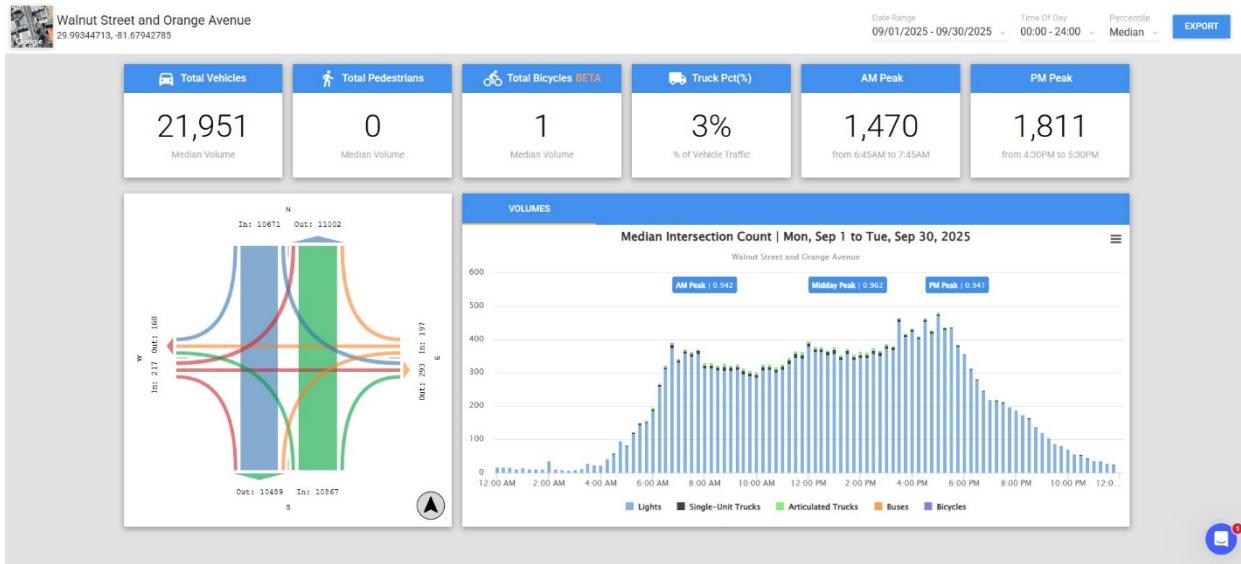
Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0530	MECHANICAL RESIDENTIAL	05/09/2025	09/16/2025	09/17/2025	24
BLD-25-0618	COMMERCIAL INTERIOR	06/03/2025	07/31/2025	09/08/2025	22
BLD-25-0836	GAS RESIDENTIAL	08/06/2025	09/08/2025	09/16/2025	21
BLD-25-0471	RESIDENTIAL IMPROVEMENT	04/30/2025	09/08/2025	09/08/2025	20
BLD-25-0735	MECHANICAL RESIDENTIAL	07/03/2025	09/22/2025	09/22/2025	20
BLD-25-0912	ELECTRIC RESIDENTIAL	08/28/2025	09/23/2025	09/23/2025	20
BLD-25-0816	POOL	07/29/2025	09/11/2025	09/11/2025	19
BLD-25-0882	RESIDENTIAL NEW	08/21/2025	09/10/2025	09/10/2025	18
BLD-25-0910	COMMERCIAL ADDITION	08/28/2025	09/10/2025	09/11/2025	14
BLD-25-0896	ELECTRIC RESIDENTIAL	08/24/2025	09/16/2025	09/16/2025	13
BLD-25-0913	POOL	08/28/2025	09/09/2025	09/11/2025	12
BLD-25-0946	ELECTRIC RESIDENTIAL	09/09/2025	09/24/2025	09/29/2025	11
BLD-25-0188	ROOKERY ONLY-RESIDENTIAL NEW	02/20/2025	03/18/2025	09/08/2025	10
BLD-25-0872	RESIDENTIAL ADDITION	08/18/2025	09/08/2025	09/11/2025	10
BLD-24-0337	ELECTRIC RESIDENTIAL	05/02/2024	05/14/2024	09/24/2025	9
BLD-25-0336	DEMOLITION	03/27/2025	09/03/2025	09/03/2025	9
BLD-25-0900	ELECTRIC RESIDENTIAL	08/26/2025	09/04/2025	09/04/2025	9
BLD-25-0903	SIGN	08/27/2025	09/04/2025	09/04/2025	9
BLD-25-0906	POOL	08/27/2025	09/09/2025	09/09/2025	9
BLD-25-0908	SIGN	08/27/2025	09/16/2025	09/16/2025	9
BLD-25-0926	COMMERCIAL INTERIOR	09/03/2025	09/16/2025	09/17/2025	9
BLD-25-0928	ELECTRIC COMMERCIAL	09/04/2025	09/16/2025	09/16/2025	9
ZON-25-0014	SHED UNDER 150SF	08/26/2025	09/03/2025	09/03/2025	9
BLD-25-0905	FENCE	08/27/2025	09/03/2025	09/03/2025	8
BLD-25-0941	ELECTRIC COMMERCIAL	09/09/2025	09/16/2025	09/16/2025	8
BLD-25-0943	GAS RESIDENTIAL	09/09/2025	09/16/2025	09/16/2025	8
BLD-25-0977	COMMERCIAL ADDITION	09/16/2025	09/22/2025	09/22/2025	7
BLD-25-0746	POOL	07/08/2025	07/14/2025	09/11/2025	7

Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0879	ELECTRIC RESIDENTIAL	08/20/2025	09/09/2025	09/09/2025	7
BLD-25-0918	GAS RESIDENTIAL	08/29/2025	09/09/2025	09/09/2025	7
BLD-25-0920	ELECTRIC RESIDENTIAL	09/02/2025	09/09/2025	09/11/2025	7
BLD-25-0921	GAS RESIDENTIAL	09/02/2025	09/09/2025	09/11/2025	7
BLD-25-0930	ELECTRIC RESIDENTIAL	09/04/2025	09/18/2025	09/18/2025	7
BLD-25-0972	RESIDENTIAL IMPROVEMENT	09/16/2025	09/22/2025	09/22/2025	7
BLD-25-0976	GAS RESIDENTIAL	09/16/2025	09/23/2025	09/23/2025	7
BLD-25-0925	GAS RESIDENTIAL	09/03/2025	09/08/2025	09/09/2025	6
BLD-25-0933	GAS RESIDENTIAL	09/08/2025	09/17/2025	09/17/2025	5
BLD-25-0954	FENCE	09/11/2025	09/15/2025	09/15/2025	5
BLD-25-0791	MECHANICAL RESIDENTIAL	07/18/2025	09/18/2025	09/18/2025	4
BLD-25-0873	MECHANICAL RESIDENTIAL	08/19/2025	09/09/2025	09/12/2025	3
BLD-25-0931	MECHANICAL RESIDENTIAL	09/05/2025	09/10/2025	09/12/2025	3
BLD-25-0960	ELECTRIC RESIDENTIAL	09/12/2025	09/16/2025	09/16/2025	2
BLD-25-0961	PLUMBING RESIDENTIAL	09/12/2025	09/16/2025	09/16/2025	2
BLD-25-0973	RESIDENTIAL IMPROVEMENT	09/16/2025	09/18/2025	09/18/2025	2
BLD-25-0988	RESIDENTIAL IMPROVEMENT	09/23/2025	09/24/2025	09/24/2025	2
BLD-25-0411	FENCE	04/15/2025	09/22/2025	09/22/2025	1
BLD-25-0576	WATER METER	05/20/2025	08/05/2025	09/15/2025	1
BLD-25-0815	MECHANICAL RESIDENTIAL NEW	07/28/2025	07/28/2025	09/10/2025	1
BLD-25-0868	RE-ROOF	08/15/2025	08/18/2025	09/10/2025	1
BLD-25-0885	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0887	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0888	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0889	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0901	RE-ROOF	08/27/2025	09/02/2025	09/02/2025	1
BLD-25-0902	ELECTRIC COMMERCIAL	08/27/2025	09/04/2025	09/04/2025	1
BLD-25-0915	MECHANICAL RESIDENTIAL NEW	08/29/2025	09/03/2025	09/03/2025	1
BLD-25-0916	MECHANICAL RESIDENTIAL	08/29/2025	09/03/2025	09/03/2025	1
BLD-25-0917	RE-ROOF	08/29/2025	09/03/2025	09/03/2025	1
BLD-25-0919	RE-ROOF	08/30/2025	09/02/2025	09/05/2025	1
BLD-25-0922	ELECTRIC COMMERCIAL	09/02/2025	09/02/2025	09/02/2025	1

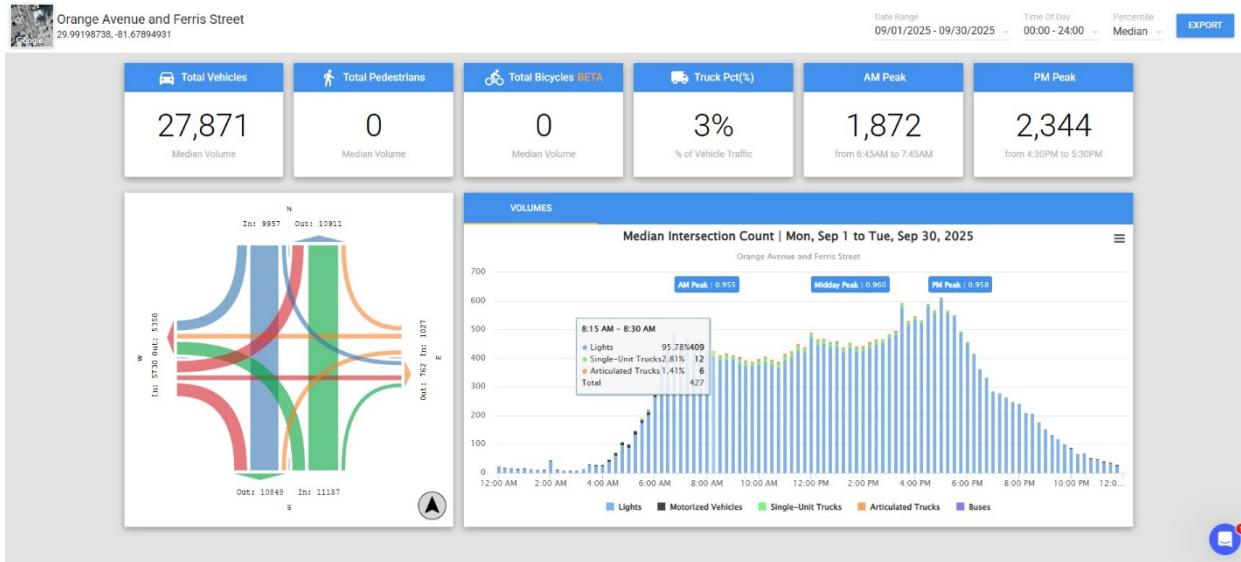
Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0923	MECHANICAL RESIDENTIAL NEW	09/02/2025	09/02/2025	09/03/2025	1
BLD-25-0927	MECHANICAL RESIDENTIAL	09/03/2025	09/03/2025	09/03/2025	1
BLD-25-0929	RE-ROOF	09/04/2025	09/10/2025	09/11/2025	1
BLD-25-0932	GAS RESIDENTIAL	09/08/2025	09/08/2025	09/08/2025	1
BLD-25-0934	PLUMBING RESIDENTIAL	09/08/2025	09/08/2025	09/09/2025	1
BLD-25-0935	RE-ROOF	09/08/2025	09/08/2025	09/08/2025	1
BLD-25-0936	ELECTRIC RESIDENTIAL	09/08/2025	09/09/2025	09/09/2025	1
BLD-25-0937	IRRIGATION	09/08/2025	09/16/2025	09/17/2025	1
BLD-25-0940	ELECTRIC RESIDENTIAL	09/09/2025	09/10/2025	09/11/2025	1
BLD-25-0942	PLUMBING RESIDENTIAL	09/09/2025	09/09/2025	09/09/2025	1
BLD-25-0945	RE-ROOF	09/09/2025	09/10/2025	09/10/2025	1
BLD-25-0947	MECHANICAL RESIDENTIAL NEW	09/09/2025	09/10/2025	09/10/2025	1
BLD-25-0948	OCCUPANCY	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0949	ELECTRIC RESIDENTIAL	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0950	MECHANICAL RESIDENTIAL NEW	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0951	FENCE	09/10/2025	09/10/2025	09/11/2025	1
BLD-25-0952	MECHANICAL RESIDENTIAL	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0953	ELECTRIC RESIDENTIAL	09/11/2025	09/11/2025	09/11/2025	1
BLD-25-0955	ELECTRIC RESIDENTIAL NEW	09/11/2025	09/11/2025	09/12/2025	1
BLD-25-0956	RE-ROOF	09/11/2025	09/11/2025	09/15/2025	1
BLD-25-0958	MECHANICAL RESIDENTIAL	09/11/2025	09/11/2025	09/17/2025	1
BLD-25-0959	MECHANICAL COMMERCIAL	09/12/2025	09/15/2025	09/15/2025	1
BLD-25-0962	RE-ROOF	09/12/2025	09/18/2025	09/18/2025	1
BLD-25-0963	MECHANICAL RESIDENTIAL	09/12/2025	09/15/2025	09/22/2025	1
BLD-25-0965	ELECTRIC RESIDENTIAL NEW	09/14/2025	09/15/2025	09/15/2025	1
BLD-25-0969	ELECTRIC RESIDENTIAL	09/15/2025	09/16/2025	09/16/2025	1
BLD-25-0971	RE-ROOF	09/15/2025	09/16/2025	09/16/2025	1
BLD-25-0974	RE-ROOF	09/16/2025	09/16/2025	09/16/2025	1
BLD-25-0975	PLUMBING RESIDENTIAL	09/16/2025	09/16/2025	09/16/2025	1
BLD-25-0981	PLUMBING RESIDENTIAL NEW	09/17/2025	09/17/2025	09/17/2025	1
BLD-25-0982	PLUMBING COMMERCIAL	09/17/2025	09/17/2025	09/17/2025	1
BLD-25-0985	IRRIGATION	09/22/2025	09/22/2025	09/22/2025	1
BLD-25-0987	IRRIGATION	09/22/2025	09/22/2025	09/22/2025	1
BLD-25-0990	RE-ROOF	09/23/2025	09/25/2025	09/26/2025	1

Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0992	RE-ROOF	09/24/2025	09/24/2025	09/24/2025	1
BLD-25-0993	RE-ROOF	09/25/2025	09/29/2025	09/29/2025	1
BLD-25-0994	RE-ROOF	09/26/2025	09/29/2025	09/29/2025	1
BLD-25-0995	MECHANICAL COMMERCIAL	09/29/2025	09/29/2025	09/29/2025	1
BLD-25-0998	MECHANICAL RESIDENTIAL	09/29/2025	09/29/2025	09/30/2025	1
BLD-25-0999	PLUMBING RESIDENTIAL	09/29/2025	09/29/2025	09/29/2025	1
BLD-25-1006	RE-ROOF	09/30/2025	09/30/2025	09/30/2025	1

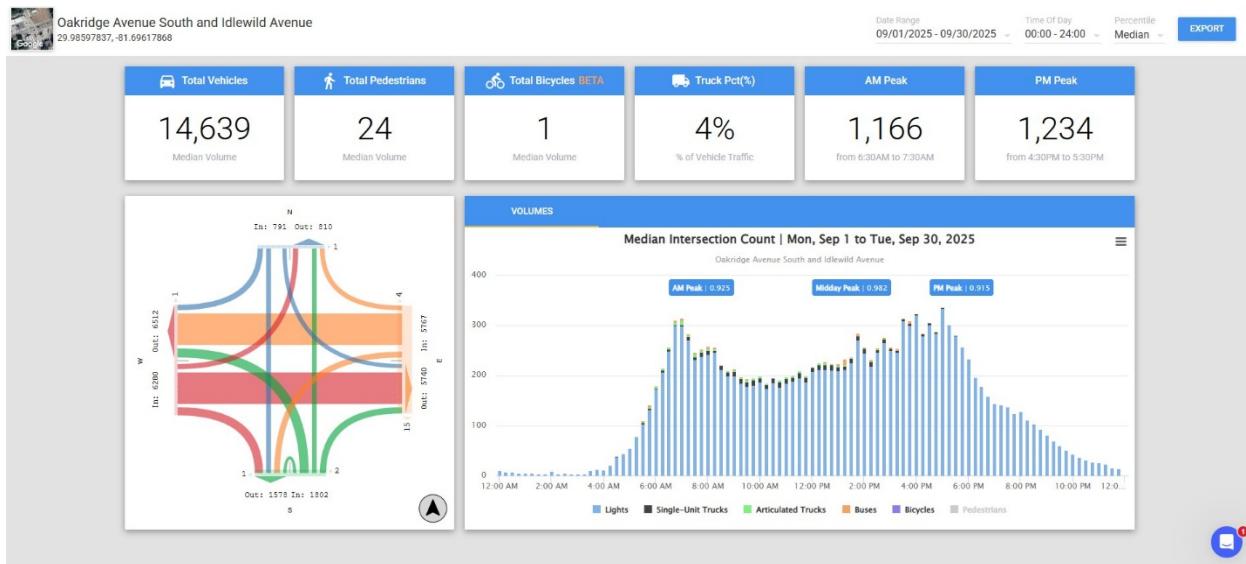
## Walnut Street and Orange Avenue Intersection Traffic Volumes



## Ferris Street and Orange Avenue Intersection Traffic Volumes



## Oakridge Avenue South and Idlewild Avenue Intersection Traffic Volumes



## SR 16 and US 17 Intersection Traffic Volumes

