



# STAFF REPORT

## CITY OF GREEN COVE SPRINGS, FLORIDA

**TO:** Regular Session **MEETING DATE:** November 15, 2022  
**FROM:** Marlena Guthrie, Finance Director  
**SUBJECT:** Public Hearing and approval of Resolution R-24-2022, a Resolution amending the Solid Waste Utility Fund operating budget for Fiscal Year 2022 per Exhibit "A".

### BACKGROUND

Exhibit "A" is attached listing the budget adjustment #1 for fiscal year ending September 30, 2022. This adjustment recognizes unanticipated revenues and expenditures as of September 30, 2022.

### FISCAL IMPACT

The Solid Waste Utility Fund will increase by \$36,245 from \$832,420 to \$868,665.

### RECOMMENDATION

Approve Resolution No. R-24-2022 amending the 2022 Operating Budget for the Solid Waste Utility Fund per Exhibit "A".

**RESOLUTION NO. R-24-2022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA AMENDING THE FISCAL YEAR 2021-2022 OPERATING BUDGETS, RECOGNIZING UNANTICIPATED REVENUES AND EXPENSES IN THE SOLID WASTE UTILITY FUND AND PROVIDING AN EFFECTIVE DATE IN ACCORDANCE WITH EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.**

**WHEREAS**, it is necessary to increase the Fiscal Year 2021-2022 Solid Waste Utility Fund budget to reflect revenues and expenses associated with unanticipated revenues from Residential and Franchise Fees and to fund unanticipated expenditures and;

**WHEREAS**, it is necessary to hold a public hearing to approve the amendment to the Solid Waste Utility Fund to recognize unanticipated revenues and unanticipated expenditures for the fiscal year ending September 30, 2022 and;

**WHEREAS**, interim budget adjustments are necessary for changes in expenditures and revenues during the period.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS AS FOLLOWS:**

**Section 1.** That the interim budget adjustment of revenues and expenditures as indicated on Exhibit "A" attached hereto and made a part hereof, are hereby authorized and approved.

**DONE AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREEN COVE SPRINGS, FLORIDA, IN DUPLICATE, IN REGULAR SESSION THIS 15TH DAY OF NOVEMBER 2022.**

**CITY OF GREEN COVE SPRINGS, FLORIDA**

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**Daniel M. Johnson, Mayor**

**ATTEST:**

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**Erin West, City Clerk**

**APPROVED AS TO FORM ONLY:**

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**L. J. Arnold III, City Attorney**

EXHIBIT "A"	BUDGET AMENDMENT #1					
	11/15/2022					
	ACCOUNT DESCRIPTIONS	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	JUSTIFICATION
<b>SOLID WASTE FUND 404</b>						
	<b>Solid Waste Fund (404)</b>					
	<b>Revenues</b>					
3433610	Interest FSBA	600	2,245		2,845	Increased Interest Rates
3434300	Residential Fees	632,000	18,000		650,000	Increased Residential Customers
3434500	Franchise Fees	66,000	16,000		82,000	Increased Franchise Fees
	<b>TOTALS</b>	<b>698,600</b>	<b>36,245</b>	<b>-</b>	<b>734,845</b>	
	<b>Increase in Revenues</b>		<b>36,245</b>			
	<b>EXPENSES</b>					
5001200	Salaries	283,453	36,245		319,698	Increase for Compensated Absences
	<b>TOTALS</b>	<b>283,453</b>	<b>36,245</b>	<b>-</b>	<b>319,698</b>	
	<b>Net Increase in Expenses</b>		<b>36,245</b>			

# LEGAL AD

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CITY OF GREEN COVE SPRINGS - 321 WALNUT STREET - GREEN COVE SPRINGS, FLORIDA 32043

TEL. (904) 297-7500 - FAX (904) 284-8118

**Date:** October 27, 2022  
**Contact:** Finance Director Marlena Guthrie  
**Phone:** (904) 297-7500  
**Fax:** (904) 284-2718

**Run Once/ Legal Ad Section on November 3, 2022**  
**Furnish Proof of Publication**  
**Bill to Address Shown Above**

## PUBLIC HEARING NOTICE

The City Council of the City of Green Cove Springs has scheduled a public hearing to be held at 7:00 p.m., Tuesday, November 15, 2022, in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida, to consider a resolution increasing the Solid Waste Utility Fund Budget in the amount of \$36,245 and amending the respective operating budget within the Solid Waste Utility Fund for fiscal year 2021/2022.

Please be advised that if a person decides to appeal any decision made by the City Council with respect to any matter considered at this scheduled public meeting, he will need to ensure that a verbatim transcript of the proceedings is made, which record includes testimony and evidence upon which the appeal is based.

In accordance with the Americans with Disabilities Act, any person needing special accommodations should contact City Hall at (904) 297-7500 at least three days prior to the hearing. Hearing impaired persons may access through (904) 529-2225 (TDD).

Said resolution may be inspected at City Hall during regular working hours and interested parties may appear at that meeting and be heard with respect to the proposed resolution.

City of Green Cove Springs  
Erin West, City Clerk  
City Hall, 321 Walnut Street  
Green Cove Springs, Florida 32043

