



## CITY OF GREEN COVE SPRINGS COMMERCIAL UTILITY ACCOUNT APPLICATION

Account Number \_\_\_\_\_ Date Opened \_\_\_\_\_ Connection Date \_\_\_\_\_

Location Code/s \_\_\_\_\_ Deposit Requirement \$ \_\_\_\_\_

Cash \$ \_\_\_\_\_ Irrevocable Letter of Credit \_\_\_\_\_ CD Amount \$ \_\_\_\_\_ CD # \_\_\_\_\_

Name of Business: \_\_\_\_\_

Site Address: \_\_\_\_\_ Billing Address: \_\_\_\_\_

Green Cove Springs, FL 32043 \_\_\_\_\_

E-mail Address \_\_\_\_\_

Local Phone #: \_\_\_\_\_ Billing Phone #: \_\_\_\_\_

Local Contact \_\_\_\_\_ Billing Contact: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Taxpayer ID#: \_\_\_\_\_ Proprietor \_\_\_\_\_ Partnership \_\_\_\_\_ Other \_\_\_\_\_

Corporation \_\_\_\_\_ If Corporation, State of Incorporation: \_\_\_\_\_

New Customer: Yes \_\_\_\_\_ No \_\_\_\_\_ If NO, Prior Account # \_\_\_\_\_

Authorized Parties to close account:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

I HEREBY MAKE APPLICATION TO THE CITY OF GREEN COVE SPRINGS FOR UTILITY SERVICE AND UPON APPROVAL OF THIS APPLICATION AGREE TO ABIDE BY ALL ORDINANCES, PROVISIONS AND APPLICABLE RULES OF THE CITY IN REGARD TO ITS SERVICE OF THE UTILITY SYSTEM, AND AGREE TO PAY FOR SUCH SERVICES IN ACCORDANCE WITH RATES AND REGULATIONS IN EFFECT AT THE TIME OF DELIVERY. I WILL BE PERSONALLY RESPONSIBLE FOR THE PAYMENT OF UTILITY BILLS RENDERED UNDER THIS ACCOUNT.

(S) \_\_\_\_\_ DATE \_\_\_\_\_

(S) \_\_\_\_\_ DATE \_\_\_\_\_  
\*\*\*\*\*

All commercial utility accounts must be first approved by the Development Services Department. Please contact Development Services at (904) 297-7500 ext. 3315. Utility Deposits amount will be determined at the time of application. The Utility Deposit shall be two (2) times an average month's bill and may be increased if subsequent changes in consumption occur.  
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For City Use Only:

Development Services Approved \_\_\_\_\_ Date: \_\_\_\_\_ Finance Initials: \_\_\_\_\_

Occupational License # \_\_\_\_\_ Occupational License Amount \$ \_\_\_\_\_

Proof of Ownership/Lease Agreement \_\_\_\_\_

# CITY OF GREEN COVE SPRINGS COMMERCIAL UTILITY SERVICE REGULATIONS

## **UTILITY DEPARTMENT/BILLING QUESTIONS**

Monday thru Thursday between the hours of 7:00 a.m. - 5:30 p.m. 297-7500, Option 1

## **REPORT UTILITY INTERRUPTIONS**

### ***ALWAYS BE SURE TO CHECK YOUR FUSE BOX FIRST***

Monday thru Thursday between the hours of 7:00 a.m. - 5:30 p.m. 297-7500, Option 2

After Hours ONLY 297-7300

## **UTILITY DEPOSITS**

Commercial account deposits are set based upon historical use and/or anticipated use. The deposit shall be two (2) times an average month's bill. If subsequent change in usage occurs, the customer may be required to increase the deposit to meet City Code Requirements. OR

## **RECONNECTIONS**

Utility service reconnection will require full payment of the delinquent bill, including a \$40.00 reconnection fee for electric plus \$ 20.00 for Water/Wastewater/Refuse, and an additional deposit\*\* (if applicable). Any disconnection required at the pole will be an additional \$50 reconnection fee.

**\*\*Any Account without a Utility Deposit will be required to pay a Utility Deposit according to City Code deposit requirements.**

## **UTILITY BILL DUE DATES**

- ❖ Bills are due and payable in full within 15 calendar days after the **billing date**.
- ❖ On the 16<sup>th</sup> calendar day after the billing date, a 5% **penalty** will be added.
- ❖ Customers date of disconnection is stated on their bill

## **OCCUPANCY/OWNERSHIP CHANGES**

Changes in ownership/occupancy of a business or commercial site served by the City Electric System must be reported immediately by the new owner/occupant. The former owner/occupant's account will be final billed, and the new owner/occupant is responsible for payment of the required deposit amount to establish service in their name.

**\*\*\*No applicant for utilities who has previously been disconnected from the utility system due to non payment of charges shall be permitted to have a utility connection until all delinquent charges have been paid to the City, together with applicable reconnection charges.**

## **GROUNDS FOR DISCONTINUANCE OF SERVICES:**

- Misrepresentation on application.
- Waste or excessive use through improper wiring.
- Refusal or neglect to comply with department requirements concerning meter connection or maintenance.
- Any tampering with meter measuring or meter seals.
- The meter reader is consistently annoyed by vicious dogs.

**I UNDERSTAND ALL OF THE ABOVE AND I HAVE RECEIVED THE CITY'S SOCIAL SECURITY COLLECTION POLICY.**

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Commercial Customer Signature(s)

Date