



City of Green Cove Springs

(904) 297-7500
Florida Relay – Dial 7-1-1

321 Walnut Street

Green Cove Springs, FL 32043
www.greencovesprings.com

MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: September 11, 2024
Subject: Monthly Planning, Code Enforcement and Building Report for August 2024

PLANNING

6 new business licenses were issued and 13 licenses were renewed. New business were:

- Shining Life Laser and Wellness Center
- Frankie's Franks (food truck)
- Bold City Insurance
- Betros Realty Inc.
- St. Brendans Isle
- The Pink Peony (Tea Only)

Total Business Tax Revenue for **August** was **\$1010.00**

During the month of August:

- Began or continue reviewing the following planning applications:
 - **Clay Habitat Palmer Street Re-Plat**
 - **Rookery PUD Modification**
 - **Rookery US17 Rezoning Request**
 - **1689 Idlewild Minor Site Plan**
 - **Worth Metals Minor Site Plan**
 - **Shands Bridge Construction Trailer Minor Site Plan**
 - **Rookery Phase 1 Plat**
 - **Lifeline Landing Plat**
 - **Annexation, Future Land Use and Zoning of Wolfe Brothers Storage Property**
 - **Annexation, Future Land Use and Zoning of Miller Environmental Property**
 - **Eden Butler Subdivision**
 - **Magnolia Trace Subdivision**
 - **Palmer Trace Subdivision**
 - **Rookery Phase 3A and 3B Preliminary Plat and Improvement Plan**
 - **Special Event for Trunk or Treat 2024**
- The following applications were approved:
 - **1689 Idlewild Minor Site Plan**
 - **Worth Metals Minor Site Plan**
- **23 lien search requests, and 6 new permit applications were submitted.**
- Revenues for Planning related fees for **August** were **\$3,190.00.**

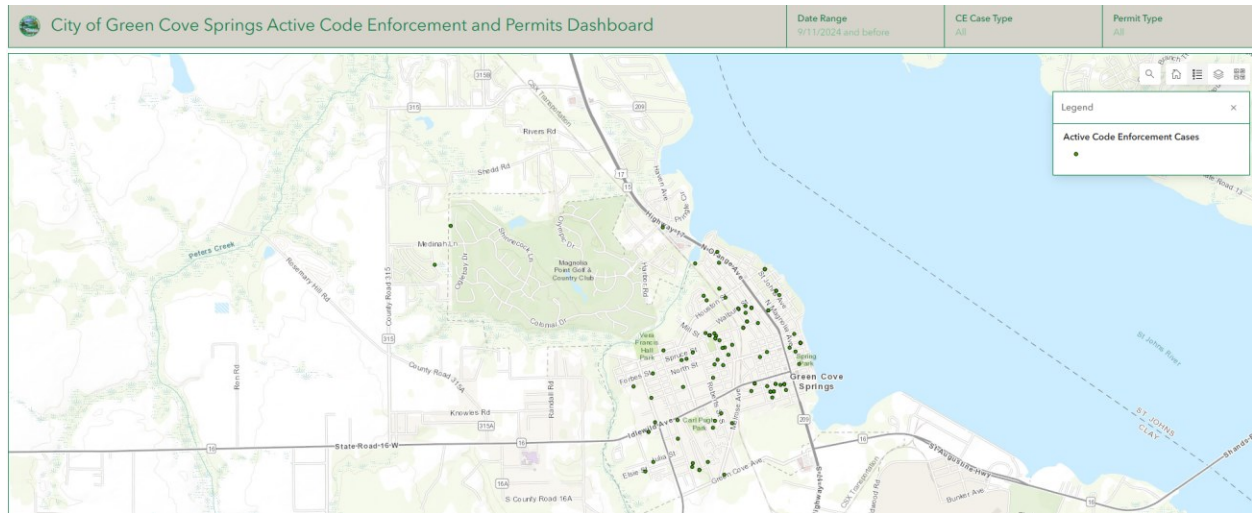
CODE ENFORCEMENT

In August, there was one new enforcement complaint filed. That complaint is still open and is not complied. For Fiscal Year 2023-2024, Code Enforcement has collected \$15,848.69 in Code Enforcement fines.

Compliance for August courtesy notice of violation/notice of violations:

- No courtesy notices of violation/notice of violation were complied with.
- No notices of violation were voluntarily complied with.
- 0 notices of violation from previous months compliance were achieved resulting in case closure.
- 0 courtesy notices of violation from previous months compliance were achieved resulting in closure.
- 269 cases courtesy notices of violation/notice of violation complied year to date.

Active Code Enforcement Cases for August 2024



BUILDING

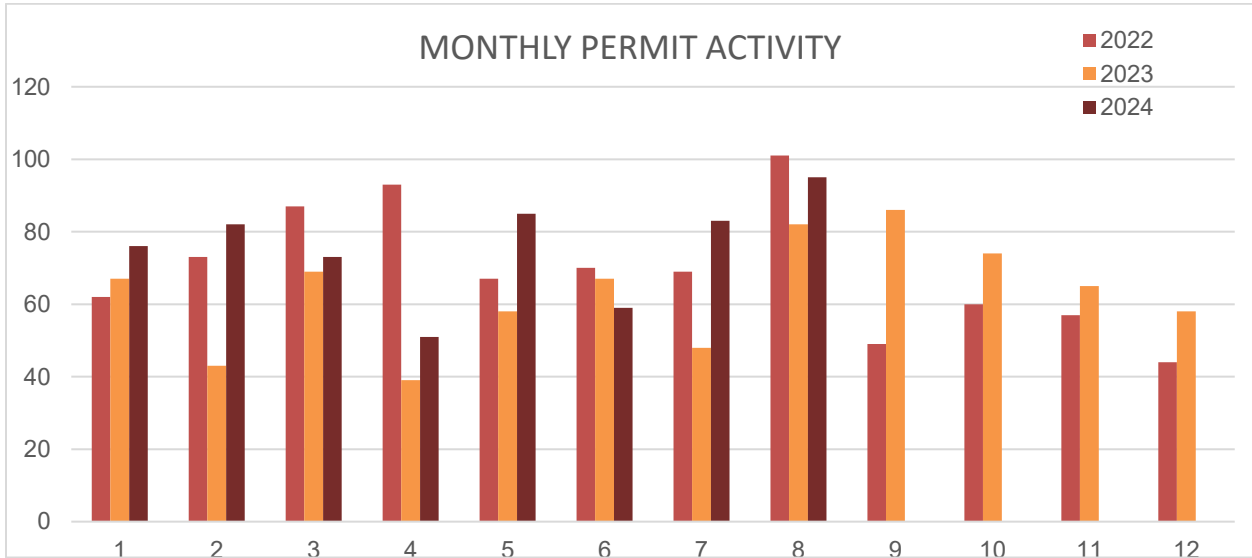
Building permit activity increased 14.46% from July to August. The total number of building permits issued in July was 83 compared to 95 in August. Permit activity for August 2024 increased by 15.85% from August 2023.

All building permits met the 30-day processing target for August 2024.

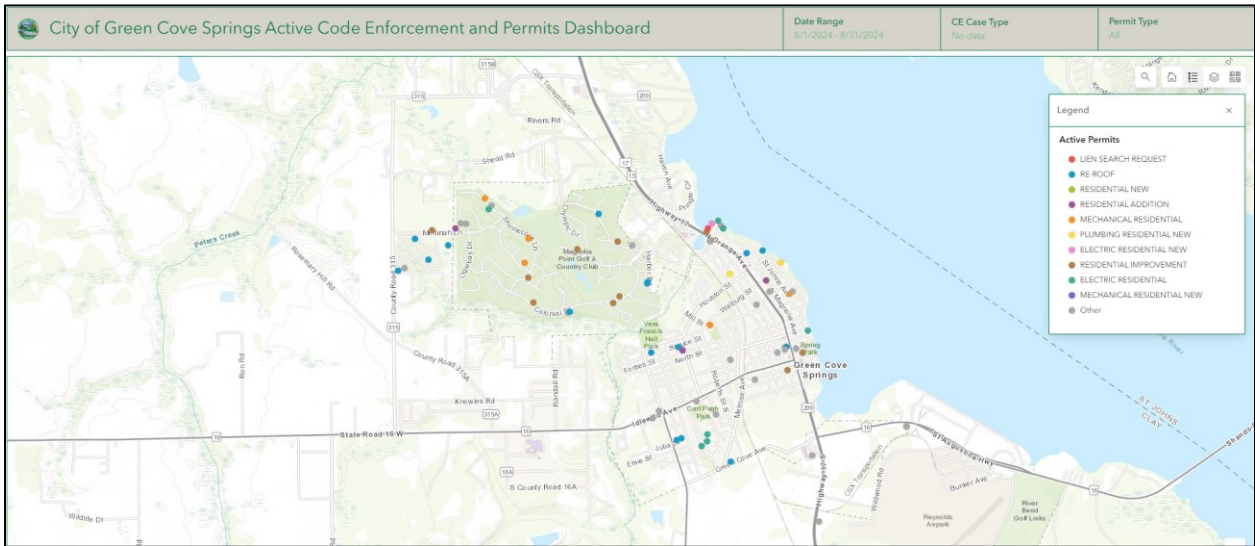
Revenues for Building related fees for **August** were **\$23,011.80**.

AUGUST 2024 PERMIT SUMMARY	
RESIDENTIAL NEW	1
COMMERCIAL NEW	0
RESIDENTIAL ADDITION	8
COMMERCIAL ADDITION	0
RESIDENTIAL REMODEL / IMPROVEMENT	7
COMMERCIAL REMODEL / IMPROVEMENT	3

DEMOLITION	1
SIGNS	0
POOLS	2
RE-ROOFING	18
FENCES	3
MECHANICAL / ELECTRICAL / PLUMBING	45
OTHER PERMITS	7
TOTAL PERMITS ISSUED	95



Active Building Permits 08/01/2024-08/31/2024



Staff Review Time for Building Permits Issued

August 2024

Parcel Number	Permit Number	Permit Type	Project Description	Site Address	Date Issued	Permit Processing Days (Calendar Days)
017007-001-64	BLD-24-0013	RESIDENTIAL ADDITION	ADDED SCREEN PORCH, INSTALLED NEW SIDING**ATF**	466 SALLY St	08/22/2024	18
015722-001-00	BLD-24-0235	ELECTRIC COMMERCIAL	Running Around 8-10 new circuits for Cafe	1305 N ORANGE Ave Ste 115	08/28/2024	8
016940-001-00	BLD-24-0301	MECHANICAL COMMERCIAL	MOVING HOOD TO NEW LOCATION AND CHANGING TO NEW	1604 IDLEWILD Ave	08/29/2024	25
015722-001-00	BLD-24-0384	COMMERCIAL INTERIOR	adding deli to grocery	1305 ORANGE Ave	08/14/2024	19
017991-000-00	BLD-24-0505	RESIDENTIAL NEW	New Construction - Single Family Residence 4BD/5BA 7101 SQFT	3 HAMMOCK Ln	08/21/2024	23
017991-000-00	BLD-24-0521	RESIDENTIAL ADDITION	CONSTRUCT BULKHEAD ONLY	3 HAMMOCK Ln	08/27/2024	16
018025-000-00	BLD-24-0530	FIRE ALARM	INSTALL FIRE ALARM SYSTEM	350 GOVERNOR ST	08/19/2024	29
015231-017-53	BLD-24-0555	ELECTRIC RESIDENTIAL	Installation of a 22kw generator with (1) 200amp automatic transfer switch	3409 SHINNECOCK Ln	08/21/2024	29
017136-019-07	BLD-24-0547	POOL	In ground swimming pool	460 BRENTWOOD CT	08/21/2024	21
015234-009-87	BLD-24-0376	ELECTRIC RESIDENTIAL	PV SOLAR SYSTEM. SOLAR PANELS	3631 DERBY FOREST Dr	08/01/2024	25
016567-002-00	BLD-24-0529	COMMERCIAL INTERIOR	CONVERT 3 ROOMS INTO 1 CONFERENCE SPACE	1407 S ORANGE Ave	08/15/2024	25
018018-001-00	BLD-24-0507	RESIDENTIAL ADDITION	2nd story addition, 2- car garage addition. **PRIVATE PROVIDER**	1126 ST JOHNS Ave	08/01/2024	18

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016940-001-00	BLD-24-0481	ELECTRIC COMMERCIAL	WIRE HOOD LIGHTS, CONDENSING UNIT, 2 EXHAUST FANS	1604 IDLEWILD Ave	08/30/2024	18
018124-000-00	BLD-24-0459	RESIDENTIAL ADDITION	screen room	415 ST JOHNS Ave	08/12/2024	17
015231-002-06	BLD-24-0587	RESIDENTIAL IMPROVEMENT	bathroom remodel	1708 MUIRFIELD Dr	08/23/2024	15
015231-025-01	BLD-24-0539	RESIDENTIAL IMPROVEMENT	Install New Solar Pool Heater on Existing Pool. This not photovoltaics, does not involve electrical panels.	3521 OGLEBAY Dr	08/01/2024	11
018019-000-05	BLD-24-0540	RESIDENTIAL ADDITION	Adding a wood deck to back of house	98 YACHT CLUB Pt	08/04/2024	10
015231-017-53	BLD-24-0557	RESIDENTIAL ADDITION	Addition-Cabana	3409 SHINNECOCK Ln	08/05/2024	9
015231-013-06	BLD-24-0576	RESIDENTIAL IMPROVEMENT	Replace 3 windows and 3 doors size for size	3738 CONSTANCIA Dr	08/15/2024	9
015231-006-11	BLD-24-0560	RESIDENTIAL ADDITION	24x40 GREENHOUSE	3456 OLYMPIC DR	08/07/2024	8
015231-003-06	BLD-24-0563	RESIDENTIAL IMPROVEMENT	window/door	3684 BALTUSROL CT	08/16/2024	8
015231-019-04	BLD-24-0598	POOL	Installation New In-ground Swimming Pool	3456 OGLEBAY Dr	08/20/2024	8
017287-000-00	BLD-24-0640	DEMOLITION	Light demo work on drywall for future work-INTERIOR	515 Walnut St	08/28/2024	6
018169-000-00	BLD-24-0564	RESIDENTIAL IMPROVEMENT	Size for size window replacement(22)	20 ELMORE St	08/02/2024	4
018206-000-00	BLD-24-0589	PLUMBING RESIDENTIAL	REPLACE DRAIN AND WATER PIPES. ADDED WASHER MACHINE BOX AND REPLACING WATER HEATER.	5 FIRST Ave	08/14/2024	3
015231-017-13	BLD-24-0594	ELECTRIC RESIDENTIAL	PV solar panel installation	3410 SHINNECOCK Ln	08/14/2024	3

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016877-001-00	BLD-24-0597	COMMERCIAL INTERIOR	Replace windows on office	1689 Idlewild Ave	08/14/2024	3
015231-017-53	BLD-24-0621	GAS RESIDENTIAL	SET 2- 120 GALLON PROPANE TANKS. RUN LINE TO HOOK UP GENERATOR AND OUTDOOR KITCHEN.	3409 SHINNECOCK Ln	08/26/2024	3
015231-019-30	BLD-24-0658	FENCE	4' ALUMINUM FENCE	3469 OGLEBAY Dr	08/29/2024	3
018019-000-05	BLD-24-0659	GAS RESIDENTIAL	Bury 250 gallon propane tank and run line to House.	98 YACHT CLUB Pt	08/29/2024	3
017210-001-00	BLD-24-0586	FENCE	6FT WOOD FENCE DOG EAR PICKETS **ATF**	810 COVE ST	08/08/2024	2
015231-003-83	BLD-24-0607	RESIDENTIAL IMPROVEMENT	a repair on the roof where a tree fell on it and punctured a hole in the decking	3633 SHINNECOCK Ln	08/15/2024	2
017546-000-08	BLD-24-0624	ELECTRIC RESIDENTIAL	replace electrical boxes on back porch	104 YACHT CLUB Pt	08/20/2024	2
018299-002-00	BLD-24-0626	RESIDENTIAL ADDITION	Zoning permit - Install 8' x 12' shed, no MEP, no concrete	1302 FORBES St	08/21/2024	2
018206-000-00	BLD-24-0572	ELECTRIC RESIDENTIAL	reroute washer and dryer circuit from outside to inside house, replace outlawed panel	5 FIRST ST	08/01/2024	1
017710-000-00	BLD-24-0574	ELECTRIC RESIDENTIAL NEW	wire new home	719 N Pine Ave	08/01/2024	1
017710-001-00	BLD-24-0573	ELECTRIC RESIDENTIAL NEW	wire new home	715 N PINE Ave	08/01/2024	1
017710-001-00	BLD-24-0575	PLUMBING RESIDENTIAL NEW	Plumbing for new SFR	715 N PINE Ave	08/06/2024	1

Parcel Number	Permit Number	Permit Type	Project Description	Site Address	Date Issued	Permit Processing Days (Calendar Days)
017067-000-00	BLD-24-0578	RE-ROOF	Complete Re Roof	945 CENTER St	08/06/2024	1
017960-003-92	BLD-24-0581	RE-ROOF	Reroof home	727 CALICO JACK Way	08/06/2024	1
018018-001-00	BLD-24-0584	ELECTRIC RESIDENTIAL	Home Remodel ***PRIVATE PROVIDER***	1126 ST JOHNS Ave	08/06/2024	1
018208-002-01	BLD-24-0588	ELECTRIC RESIDENTIAL NEW	Overhead temporary pole and new residential	120 N Roberts St	08/08/2024	1
015231-009-89	BLD-24-0582	RE-ROOF	Reroof	1692 BELFRY Cir	08/08/2024	1
015231-017-50	BLD-24-0571	MECHANICAL RESIDENTIAL	C/O 3.5 TON 15.2 SEER 2 CARRIER SYSTEM	3389 SHINNECOCK Ln	08/09/2024	1
017884-000-00	BLD-24-0590	PLUMBING RESIDENTIAL	Plumbing for remodel ** Private Provider**	1108 MARTIN LUTHER KING JR Blvd	08/09/2024	1
015231-021-11	BLD-24-0592	RE-ROOF	Reroof	1755 COLONIAL Dr	08/12/2024	1
016681-000-00	BLD-24-0596	SAFETY	BROKEN POWER POLE 100 AMP SERVICE	460 OLIVE Cir	08/12/2024	1
015231-017-48	BLD-24-0580	MECHANICAL RESIDENTIAL	Change out 4ton	3375 SHINNECOCK Ln	08/13/2024	1
018430-002-00	BLD-24-0601	PLUMBING RESIDENTIAL NEW	Plumbing for new residential	1303 BONAVENTURE Ave	08/13/2024	1
015232-002-43	BLD-24-0600	ELECTRIC RESIDENTIAL	replace existing panel	3575 KINGSTON HEATH CT	08/14/2024	1
018430-002-00	BLD-24-0602	ELECTRIC RESIDENTIAL NEW	150 amp new service and temp pole.	1303 BONAVENTURE Ave	08/14/2024	1
018163-000-00	BLD-24-0604	MECHANICAL RESIDENTIAL	2.5 ton change out	512 ST JOHNS Ave	08/14/2024	1
015234-006-16	BLD-24-0609	FENCE	vinyl 6' fence- Complete expired permit	3264 CANYON FALLS Dr	08/14/2024	1

Parcel Number	Permit Number	Permit Type	Project Description	Site Address	Date Issued	Permit Processing Days (Calendar Days)
018025-000-00	BLD-24-0610	ELECTRIC COMMERCIAL NEW	Tennant Build Out for First Floor	350 GOVERNOR ST	08/15/2024	1
018025-000-00	BLD-24-0615	MECHANICAL COMMERCIAL NEW	HVAC (5 Units) First Floor - 14 Tons Total	350 GOVERNOR ST	08/15/2024	1
018025-000-00	BLD-24-0616	MECHANICAL COMMERCIAL NEW	HVAC (2nd and 3rd Floor) - 32 Tons	350 GOVERNOR ST	08/15/2024	1
017251-000-00	BLD-24-0569	PLUMBING COMMERCIAL	Extend Bathroom to be ADA approved	20 ORANGE Ave	08/15/2024	1
018084-001-00	BLD-24-0611	RE-ROOF	Re-roof	731 CYPRESS Ave	08/15/2024	1
015231-021-75	BLD-24-0608	RE-ROOF	57sq Re-Roof	3400 OLYMPIC Dr	08/15/2024	1
018025-000-00	BLD-24-0606	PLUMBING COMMERCIAL NEW	Plumbing	350 GOVERNOR ST	08/16/2024	1
017136-019-07	BLD-24-0551	ELECTRIC RESIDENTIAL	Wiring of a new pool	460 BRENTWOOD CT	08/19/2024	1
018162-000-00	BLD-24-0603	PLUMBING RESIDENTIAL	Plumbing - Bathroom Additon/ Re pipe	511 MYRTLE Ave	08/19/2024	1
017801-000-00	BLD-24-0617	MECHANICAL RESIDENTIAL	1.5 ton hvac change out	401 HARRISON St	08/19/2024	1
017524-000-00	BLD-24-0618	ELECTRIC RESIDENTIAL	New addition with temp pole	104 ST JOHNS Ave	08/19/2024	1
015234-004-88	BLD-24-0623	RE-ROOF	Residential Re-Roof	3884 FALCON CREST Dr	08/19/2024	1
015231-013-16	BLD-24-0625	IRRIGATION	Irrigation Meter	3718 GLYNN COTTAGE CT	08/19/2024	1
015232-002-62	BLD-24-0620	MECHANICAL RESIDENTIAL	5 ton changeout	3550 SHINNECOCK Ln	08/20/2024	1
015234-004-55	BLD-24-0632	RE-ROOF	re roof	2400 BONNIE LAKES Dr	08/20/2024	1
015231-021-04	BLD-24-0628	IRRIGATION	IRRIGATION METER	3679 RED HAWK Ct	08/20/2024	1

Parcel Number	Permit Number	Permit Type	Project Description	Site Address	Date Issued	Permit Processing Days (Calendar Days)
015231-012-01	BLD-24-0630	ELECTRIC RESIDENTIAL	Electric for garage addition	3511 OGLEBAY Dr	08/20/2024	1
015234-005-64	BLD-24-0635	RE-ROOF	Tear Off Re-Roof	3192 CANYON FALLS Dr	08/21/2024	1
015232-002-22	BLD-24-0631	MECHANICAL RESIDENTIAL	replacement of existing equipment, 3 ton	3607 MAIDSTONE CT	08/21/2024	1
017991-000-00	BLD-24-0637	PLUMBING RESIDENTIAL NEW	PLUMBING FOR NEW HOME	3 HAMMOCK Ln	08/21/2024	1
017860-000-00	BLD-23-0852	MECHANICAL RESIDENTIAL	Adding Central Air to the House	616 WASHINGTON Ln	08/22/2024	1
017247-000-00	BLD-24-0639	RE-ROOF	RE-ROOF	418 WALNUT St	08/22/2024	1
017546-000-04	BLD-24-0641	ELECTRIC RESIDENTIAL NEW	wire new home	112 YACHT CLUB Pt	08/22/2024	1
018207-009-00	BLD-24-0633	SAFETY	safety inspection	5 CITIZEN St	08/26/2024	1
017007-001-41	BLD-24-0642	PLUMBING RESIDENTIAL	Replacing 50 gallon water heater	475 JERI Dr	08/26/2024	1
015234-007-94	BLD-24-0650	RE-ROOF	Reroof: OC shingle 25 sq 5/12 pitch	3271 SUMMERBIRD Dr	08/26/2024	1
017960-003-79	BLD-24-0652	MECHANICAL RESIDENTIAL	HVAC replacement, complete expired permit from 2021	1052 BUCCANEER Blvd	08/26/2024	1
018208-002-01	BLD-24-0654	MECHANICAL RESIDENTIAL NEW	MECHAINCIAL FOR NEW SFR	120 N Roberts St	08/26/2024	1
017546-000-04	BLD-24-0644	PLUMBING RESIDENTIAL NEW	Plumbing for new SFR	112 YACHT CLUB Pt	08/27/2024	1
018299-001-03	BLD-24-0645	RE-ROOF	Reroof	1311 SPRUCE St	08/27/2024	1
018318-000-00	BLD-24-0648	RE-ROOF	Reroof	1508 SPRUCE St	08/27/2024	1

Parcel Number	Permit Number	Permit Type	Project Description	Site Address	Date Issued	Permit Processing Days (Calendar Days)
016816-000-04	BLD-24-0646	RE-ROOF	SHINGLE RE ROOF	1510 JULIA St	08/27/2024	1
015231-024-15	BLD-24-0664	RE-ROOF	Roof Replacement	3375 TURKEY CREEK Dr	08/28/2024	1
016816-000-08	BLD-24-0665	RE-ROOF	32sq Re-Roof 6/12	1502 JULIA St	08/28/2024	1
017884-000-00	BLD-24-0666	MECHANICAL RESIDENTIAL	INSTALL NEW 3TON HVAC UNIT WITH NEW DUCTS**Private Provider**	1108 MARTIN LUTHER KING JR Blvd	08/28/2024	1
017710-001-00	BLD-24-0670	MECHANICAL RESIDENTIAL NEW	HVAC 2.5ton new SFR	715 N PINE Ave	08/28/2024	1
015231-024-16	BLD-24-0663	RE-ROOF	Roof Replacement	3371 TURKEY CREEK Dr	08/28/2024	1
015231-021-12	BLD-24-0629	PLUMBING RESIDENTIAL	installed residential water heater -ATF	1759 COLONIAL Dr	08/29/2024	1
017221-000-00	BLD-24-0636	RESIDENTIAL IMPROVEMENT	DEMO AND REPLACE DECKING MATERIAL ON SOUTH SIDE OF BUILDING	219 SPRING St	08/29/2024	1
017563-005-00	BLD-24-0669	RE-ROOF	Remove existing metal system & install new synthetic felt underlayment, over existing shingle roof. Reinstall metal roof system	907 ST JOHNS Ave	08/29/2024	1
018018-001-00	BLD-24-0668	PLUMBING RESIDENTIAL	Repipe/Remodel Addition	1126 ST JOHNS Ave	08/29/2024	1
017710-000-00	BLD-24-0671	PLUMBING RESIDENTIAL NEW	Plumbing for new SFR	719 N PINE Ave	08/29/2024	1

City US 17/SR 16 LCT Intersection Traffic Volumes

