

**MINUTES OF THE AUGUST 7, 2018 REGULAR SESSION
GREEN COVE SPRINGS CITY COUNCIL**

Call to Order

The regular session of the Green Cove Springs City Council was called to order Tuesday, August 7, 2018, at 7:00 p.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

Invocation and Pledge of Allegiance to the Flag

The invocation was given by Bob Brown, Cornerstone Church of Jacksonville, followed by the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

COUNCIL MEMBERS PRESENT:

Pamela J. Lewis
B. Van Royal
Roy M. Timberlake, Jr.
Steven Kelley, Vice-Mayor
Constance W. Butler, Mayor

L. J. Arnold, III, City Attorney
Danielle J. Judd, City Manager
Mike Null, Asst. City Mgr. / Public Works Dir.
Derek Asdot, Chief of Police
Kimberly Thomas, Interim City Clerk
Marlena Guthrie, Finance Director
Mary Jane Lundy, Personnel Director
Tiffanie Reynolds, Comm. Coordinator

STAFF MEMBERS PRESENT:

AWARDS AND RECOGNITION

1. Recognition – Kimberley Farnsworth Employee of the Third Quarter for 2018.

Mayor Butler and the City Council presented a Plaque of Appreciation to Kimberley Farnsworth for going the extra mile in her service as Building Assistant in the Development Services Department.

**Mayor to call on members of the audience wishing to address
the Council on matters not on the Agenda.**

Mayor Butler recognized Ed Gaw, 1 Elmore Street, Green Cove Springs, who shared details and requested additional barricades and street closures from the City Council for future Food Truck Friday dates.

CONSENT AGENDA

1. City Council acceptance of the Monthly Legal Report for Spring Park Project July 2018. Total Legal Services are \$70,848.89.
2. City Council acceptance of the Monthly Legal Report for Annexation July 2018. Total Legal Services are \$22,931.50.
3. City Council acknowledge the Interlocal Agreement For Building Inspection and Plan Review Services.
4. City Council approval of the FY 2018 Revenues and Expenditures Report and the Quarterly Investment Report for the Period Ending June 30, 2018.
5. City Council approval of State and Local Task Force agreement with the Drug Enforcement Administration for Fiscal Year 2019. AGENDA August 7, 2018 Page 2 of 3
6. City Council approval of Lien Reduction Request from \$37,299 to \$4,700 for the property located at 501 Kirk Street, Green Cove Springs (Case Number 200700432). Mitra Goswami
7. City Council approval to utilize Equitable Sharing Funds (Federal Forfeiture Funds) to paint and stripe Patrol vehicles and two School Resource Vehicles totaling \$16,900.
8. City Council approval of a Major Special Event Application for Clay County Council on Aging 5th Annual Old Karts and Arts Downtown Street Festival to be held on November 17, 2018.
9. Award of bid number LC 201801 for Construction Management Services for the Public Works Administration Building Construction Project to Auld & White Constructors.
10. City Council approval for Pay Request #3 to R. Hartwig Construction in the amount of \$12,400.00 associated with the Developers Agreement for right-of-way improvements with Visual FX in the amount of \$57,559.36.
11. City Council approval of a contract with Bhide and Hall Architects to design the new Public Works Administration Building at a cost equal to 7% of the total construction cost.

Council Member Royal pulled Consent Agenda Item Nos. 1, 6, 9, 10, 11 for discussion.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE CONSENT AGENDA ITEMS 3, 4, 5, 7 AND 8 AS LISTED ABOVE. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Consent Agenda Item No. 1 – Council Member Royal requested an update from City Attorney Arnold.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE CONSENT AGENDA ITEM NO. 1. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Consent Agenda Item No. 6 – Item was tabled with directive for staff to follow up at 8/9/18 Budget Meeting.

NO MOTION

Consent Agenda Item No. 9 & 11 – Council Member Royal requested staff elaborate on process between Auld & White Constructors and Bhide and Hall Architects in the development of the new Public Works Administration Building.

A MOTION WAS MADE BY COUNCIL MEMBER ROYAL TO APPROVE CONSENT AGENDA ITEM NO. 5. THE MOTION WAS SECONDED BY COUNCIL MEMBER ROYAL. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, B. VAN ROYAL, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

Consent Agenda Item No. 10 – Council Member Royal advised that he would recuse himself from the vote due to his business relationship with Mr. Hartwig.

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE CONSENT AGENDA ITEM NO. 10. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

COUNCIL BUSINESS

1. **FMPA Report – July 2018. Bob Page**

Discussion ensued with the City Council regarding the FMPA Report as presented by Mr. Page.

NO MOTION

2. **City Council review and approval of the First Reading of Ordinance No. O042018, an Ordinance declaring City real property known as the Old Fire Station on Roderico Avenue to be surplus and authorizing the sale of said property. L. J. Arnold, III**

A MOTION WAS MADE BY COUNCIL MEMBER TIMBERLAKE TO APPROVE THE FIRST READING OF ORDINANCE NO. O-04-2018, AN ORDINANCE DECLARING CITY REAL PROPERTY KNOWN AS THE OLD FIRE STATION ON RODERICO AVENUE TO BE SURPLUS AND AUTHORIZING THE SALE OF SAID PROPERTY. THE MOTION WAS SECONDED BY COUNCIL MEMBER LEWIS. THERE BEING NO FURTHER DISCUSSION, THE MOTION WAS APPROVED BY THE FOLLOWING ROLL CALL VOTE: AYES – COUNCIL MEMBERS PAMELA J. LEWIS, ROY M. TIMBERLAKE, JR., STEVEN R. KELLEY, AND CONSTANCE W. BUTLER, MAYOR. NAYS – NONE.

3. **City Manager and City Attorney Reports and/or Correspondence.**

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

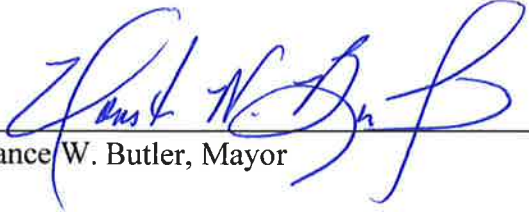
4. **City Council Reports and/or Correspondence.**

The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment.

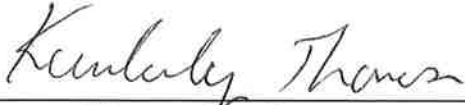
There being no further business to come before the City Council, the meeting was adjourned at 7:57 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA



Constance W. Butler, Mayor

Attest:

Handwritten signature of Kimberly Thomas in cursive script.

Kimberly Thomas, Interim City Clerk